

The West Bengal Power Development Corporation Limited

(A Government of West Bengal Enterprise)

Corporate Identity No. : U40104WB1985SGC039154

Registered & Corporate Office: "Bidyut Unnayan Bhaban", Plot No. 3/C, LA-Block, Sector-III, Salt Lake City, Kolkata-700 098



Employment Notification No.: WBPDC/Recruitment/2015-2016/02

The West Bengal Power Development Corporation Limited (WBPDC), a Government of West Bengal Enterprise, engaged in the business of Generation of Electricity in the State of West Bengal, invites applications from Indian Nationals to the post of **Medical Officer** for its Power Stations / Projects located at different places across West Bengal.

Name of the position: Medical Officer

In the Pay Band of Rs. 15600 – Rs. 39100 with Grade Pay of Rs. 5400.

No of Vacancies: 11 [UR – 04 | SC – 01 | ST – 01 | OBC(A) – 02 | OBC(B) – 02 | PWD - 01 (Blindness / Low Vision)]

(Position includes backlog & reservation for Exempted Category (EC) category of candidates.)

Qualification: MBBS from any medical college in India recognized by the Medical Council of India, having completed 01 (one) year internship. Diploma in Industrial / Occupational Health from any Institute or University approved by the Medical Council of India or AIFH awarded by CLI / RLI, Govt. of India is desirable.

COMPENSATION / PAY:

Basic, Dearness Allowance, HRA, Medical Allowance, Electricity Allowance, Non Practicing Allowance, Field Compensatory Allowance (depending up on place of posting), LTC / HTC, Contributory Provident Fund, Gratuity, Leave encashment, benefits of medical treatment for self & dependents shall be made admissible as per Rules of the Corporation.

AGE LIMIT & RELAXATION:

30 years as on **01.08.2015** for General category candidates. Age limit is relaxable by 05 years for SC / ST, 03 years for OBC (Non Creamy Layer), 10 years for PWD candidates subject to maximum limit of **45 years** as on **01.08.2015** including all applicable relaxation for SC / ST / OBC / EC / Ex. Serviceman / PWD Candidates as per norms. Minimum age limit for the advertised position shall be 18 years.

RESERVATION:

Reservation norms in respect of the above mentioned position shall be maintained as per the guidelines issued by the Government of West Bengal from time to time.

SC (Schedule Caste) / ST (Scheduled Tribe) / OBC (Other Backward Classes) candidates from the states other than West Bengal shall not be entitled for reservation benefits applicable in West Bengal. However, such candidates may apply as General Category (UR) candidate.

Reservation for Persons with Disabilities (PWD) / Meritorious Sportsman (MSP) / Ex Servicemen (XSM) / Exempted Category (EC) shall be in accordance with prevailing rules of the Govt. of West Bengal. PWD candidates having disability of 40% or more shall only be considered for reservation benefits. PWD candidates desiring to avail facility of Scribe shall have to nominate the respective person at the time of submission of application in prescribed format. Nomination of scribe so made shall not be allowed to be altered under any circumstances.

Exempted Category reservation shall be applicable as per the Labour Department, Government of West Bengal, Notification No. 301-EMP./IM-10/2000, 302-EMP./IM-10/2000 and 303-EMP./IM-10/2000 dated 21.08.2002.

APPLICATION FEE & MODE OF PAYMENT:

Application fee of Rs. 300/- (Rupees three hundred) only through Demand Draft drawn in favour of “**THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED**” payable at Kolkata (non-refundable) is to be enclosed alongwith application. SC/ST/EC candidates are however exempted from deposition of application fee.

SELECTION PROCESS:

Eligible candidates will be required to appear for written test to be held in Kolkata only. Selection shall be made on the basis of written test and personal interview only. However, candidates appearing for the written test shall be shortlisted for appearing in the personal interview.

Besides, final offer of appointment shall strictly be made on basis of reports of medical fitness test of the candidate. Such medical tests shall be carried out at WBPDCCL authorized hospitals only.

HOW TO APPLY:

Application is to be made in prescribed format (Application Form is to be downloaded from our website (www.wbpdcl.co.in) along with two copies of self attested recent passport size photographs, attested copies of certificates, marks sheets & testimonials, Cast Certificate, as applicable and non-refundable Demand Draft of Rs. 300/- (Rupees Three Hundred only) drawn in favour of “**THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED**” payable at Kolkata.

Applications are to be forwarded in sealed envelope subscribing the name of post applied for addressed to the Executive Director (HR), WBPDCCL at ‘Bidyut Unnayan Bhaban’, Plot No. 3/C, LA Block, Sector – III, Salt Lake City, Kolkata – 700098, by ordinary post or hand delivered at the box kept at Corporate Office, WBPDCCL, for this purpose.

Last date of receipt of complete filled in applications shall be **04.09.2015**.

GENERAL INSTRUCTIONS:

1. Candidates must write their name in the application form as it appears in the educational certificate of Matriculation or equivalent examination. In case of change of name at a later stage necessary documentary proof in Affidavit sworn before a First Class Judicial Magistrate is to be submitted at the time of Personal Interview.
2. All qualification certificates should be issued by the recognized Board / Institute / University. Wherever CGPA or letter grade in a qualifying degree is awarded, equivalent percentage of marks should be indicated in the application form as per norms adopted by the University / Institute and such conversion certificate is to be attached alongwith application.
3. Incomplete application / application without fee / application not fulfilling any eligibility criteria will be rejected summarily.
4. Before applying the candidate should ensure that he/she fulfills the eligibility criteria and other norms mentioned in the advertisement. Details once submitted at the time of filling up of application shall be treated as final and no changes shall be allowed thereafter.
5. SC / ST / OBC (NCL) / PWD / EC / XSM / MSP for the purpose of this notification means applicants belonging to ‘Scheduled Caste’ / ‘Scheduled Tribe’ / ‘Other Backward Classes (Non Creamy Layer)’ belonging to West Bengal and ‘Person with Disability’ / ‘Exempted Category’ / ‘Ex Servicemen’ and ‘Meritorious Sports person’ category candidates respectively.
6. Date of birth will be taken as that mentioned in the Birth Registration Certificate issued by competent authority / Certificate or Admit card of Class X or equivalent examination. No other proof of date of birth shall be accepted.
7. Mere submission of applications shall not give right to any candidate to be called for written test / interview. WBPDCCL reserves the right not to fill up any or all the posts notified at its discretion.

8. Candidature of a candidate is liable to be rejected at any stage of the recruitment process or even after recruitment or joining, if any information provided by the candidate is found false or is found not to be in conformity with eligibility criteria mentioned in the advertisement. Screening and selection will be based on the details provided by the candidate hence it is necessary that the applicants should furnish only accurate, full and correct information. Furnishing of wrong / false information will be a disqualification and The WBPDCCL shall not be responsible for any consequence arising out of furnishing of such wrong / false information.
9. Request for change of mailing address / category / discipline / qualification once declared in the application form will not be entertained.
10. Applicant(s) working in Government / Semi-Government / PSU(s) / Autonomous bodies should produce NOC (No Objection Certificate) issued by his / her employer at the time of interview without which he / she shall not be allowed for Personal Interview.
11. No TA or other expenses will be admissible to the candidates appearing for the written examination or personal interview.
12. Any canvassing or personal follow up with an intention of inducing the process of recruitment by and on behalf of any candidate shall lead to immediate cancellation of candidature.
13. The WBPDCCL reserves the right to withdraw / cancel the advertisement / recruitment process if circumstances so warrant without assigning any reason thereof.
14. In case of any dispute, the legal jurisdiction shall be that of the Hon'ble High Court, Calcutta.

Any or all corrigendum / amendments related to this recruitment process shall be given at the WBPDCCL website (www.wbpdcl.co.in) only.

MANDATORY DOCUMENTS REQUIRED:

01. Duly signed and filled in application blank / application form.
02. 02 copies of passport size photograph.
03. Self attested copies of
 - a. Date of Birth (matriculation certificate / mark sheet / admit card or Birth Certificate).
 - b. Qualifying degree certificates with all semester wise / year wise mark sheets.
 - c. Copy of caste / community certificate (applicable for SC / ST / OBC (NCL) candidates of West Bengal).
 - d. Copy of disability certificate, if applicable.
 - e. Copy of Ex-Servicemen Discharge Certificate, if applicable.

**Executive Director (HR)
Corporate Office, WBPDCCL**

NB: Please follow the website for update, if any.

06.	CATEGORY: (Put ✓ mark) (Attach self attested copy of Certificates in support of SC / ST / OBC)	a) General b) Scheduled Caste (SC) from West Bengal / Other State c) Scheduled Tribe (ST) from West Bengal / Other State d) Other Backward Caste (OBC) – A / B from West Bengal / Other State			
07.	Person with Disability (PWD): (Put ✓ mark)	Yes No (If Yes the % of disability)			
08.	Meritorious Sports Person (MSP): (Put ✓ mark)	Yes No (If Yes the Sport & Level of excellence) –			
09.	SEX:				
10.	NATIONALITY:				
11.	E-MAIL ADDRESS:				
12.	MOBILE NO. / CONTACT NO.:				
13.	EXPERIENCE:	Designation	Organization	From / To	Job description

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage my candidature is liable to be cancelled.

Date: _____

(Signature of the Candidate)

** for examinations wherein Grade Points / Grades are assigned covert to nearest % of marks

** may attach extra sheets if required

(To be filled up if PWD candidates requires assistance of scribe)

NOMINATION FOR SCRIBE

(Applicable for PWD Candidates with 40% disability or more)

Name of the Applicant : _____

Name of the Position applied for : _____

Percentage of disability : _____

Nature of disability : _____

Address of the applicant : _____

Name of the Scribe : _____

Address of Scribe : _____

Signature of Scribe : _____

Signature attestation by applicant : _____

Passport size
photograph of
Scribe

Declaration : I _____ hereby declare that the undersigned having disability of 40% or more in either of the three categories of (i) Blindness or low vision (ii) Hearing impairment and (iii) Loco motor disability would like to avail the facility of scribe at the time of appearing for Written Examination as and so conducted.

Date _____

Signature of the candidate