

The West Bengal Power Development Corporation Limited

(A Government of West Bengal Enterprise)

Corporate Identity No. : U40104WB1985SGC039154

Registered & Corporate Office: "Bidyut Unnayan Bhaban", Plot No. 3/C, LA-Block, Sector-III, Salt Lake City, Kolkata-700 098



Employment Notification No. **WBDCL/Recruitment/2017-2018/03**

The West Bengal Power Development Corporation Ltd., (A Government of West Bengal Enterprise), engaged in the business of generation of electricity in the state of West Bengal, invites applications from experienced professionals with impeccable performance record, outstanding professional competency and demonstrable leadership for the position of **Executive Director**.

Name of the position	No. of vacancy	Qualification	Experience
Executive Director (Fuel Management)	01 no.	Graduate in Engineering (Electrical/ Mechanical/ Mining) from any recognized University or reputed Institute approved by AICTE. MBA in the respective field from recognized Institute approved by AICTE, is desirable.	20 years (post qualification) or more in senior position in a large Engineering Industry/ Power Utility in a professional environment, out of which minimum two (2) years' experience in working in the rank of General Manager or equivalent position and experience of managing Coal Handling Plant in a Power Station.
Executive Director (F&A)	01 no.	Graduate in any discipline with membership of the Institute of Chartered / Cost Accountants of India (ACA / ACMA).	20 years (post qualification) or more in senior position in Finance & Accounts Department in a large Engineering Industry / Power Utility/ Manufacturing Industry in a professional environment, out of which minimum two (2) years' experience in the rank of General Manager or equivalent with experience in Project Financing, Taxation, Finance & Accounts, Budgeting and in Regulatory Affairs in Public Sector Power Utilities. Further, the Officers of State / Central Govt. having required qualification with working experience of 20 years or more as well as experience of at least 3 years in any Central / State PSU in the relevant field are also eligible.
Executive Director (Projects & Planning)	01 no.	Graduate in Engineering (Civil/ Electrical/ Mechanical/ Instrumentation) from any recognized University or reputed Institute approved by AICTE. MBA in the respective field from recognized Institute approved by AICTE, is desirable.	20 years (post qualification) or more in the field of planning and supervision / executions of Projects in Thermal Power Station, out of which minimum two (2) years' experience in the rank of General Manager or equivalent position in any Thermal Power Station.
Executive Director (Operation Service)	01 no.	Graduate in Engineering (Electrical / Mechanical / Instrumentation / Instrumentation & Control Engg.) from any recognized University or reputed Institute approved by AICTE.	20 years (post qualification) or more in senior position in a large Engineering Industry/ Power Generation Company in a professional environment, out of which minimum two (2) years' experience as Station-in Charge/ General Manager in any Thermal Power Station.

AGE RANGE : 52 to 58 years as on 01.05.2017.

COMPENSATION: The post carries the Pay in the Pay Band of Rs.37,400 – 67,000/- with Grade pay of Rs. 10,000/- plus Dearness Allowance, HRA, Medical Allowance, Electricity Allowance, LTC / HTC, Contributory Provident Fund, Gratuity, Leave encashment, benefits of medical treatment for self & dependents along with other applicable allowances shall be made admissible as per Rules of the Company.

SELECTION PROCESS: Shortlisted candidates shall be required to appear for personal interview, to be held in Kolkata only.

HOW TO APPLY:

Persons meeting the above requirement may (1) send their resume as per prescribed format along with a covering letter addressed to the **Director (HR), The West Bengal Power Development Corporation Limited, Bidyut Unnayan Bhaban, Plot No. 3/C, LA-Block, Sector-III, Bidhannagar, Kolkata – 700098** and (2) email the resume as per prescribed format at recruitment@wbpdcl.co.in within **21.06.2017**.

Details of Employment Notification and prescribed format for submission of resume can be downloaded from the WBPDCCL website www.wbpdcl.co.in.

MANDATORY DOCUMENTS REQUIRED:

- i) Duly signed and filled in application blank / application form.
- ii) 02 copies of passport size photograph.
- iii) Self attested copies of:
 - a. Date of Birth (matriculation certificate / mark sheet / admit card or Birth Certificate).
 - b. Qualifying degree certificates with all semester wise / year wise mark sheets.
 - c. Experience Certificates, as applicable.

GENERAL INSTRUCTIONS:

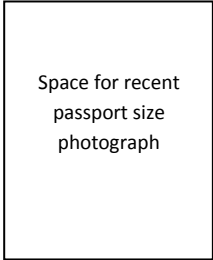
1. Date of Birth will be taken as that mentioned in the Birth Certificate issued by competent authority / Certificate or Admit card of Class X or equivalent examination. No other proof of date of birth shall be accepted.
2. Mere submission of application shall not give right to any candidate to be called for interview. WBPDCCL reserves the right not to fill up any or all the posts notified at its discretion. Verification of credentials shall be done prior to conduct of Personal Interview only and in case of any deviation from or non-conformity with the desired qualification, experience etc. shall lead to disqualification of one's candidature.
3. Candidature of a candidate is liable to be rejected at any stage of the recruitment process or even after recruitment or joining, if any information provided by the candidate is found to be false or is found not to be in conformity with the eligibility criteria so mentioned in the advertisement. Screening and selection of candidates will be based on the details provided by the candidate, hence it is necessary that the applicants should furnish only accurate, full and correct information. Furnishing of wrong / false / incomplete information will lead to disqualification and the **WBPDCCL will NOT** be responsible for any consequence arising out of furnishing such wrong / false / incomplete information by the candidate.
4. The applicant(s) working in Government / Semi-Government / PSU(s) / Autonomous bodies should produce NOC (No Objection Certificate) issued by his / her employer at the time of interview without which he / she shall not be allowed for the interview.
5. Departmental candidates would be allowed maximum relaxation of age up to 59 years.
6. No TA or other expenses will be made admissible to the candidates appearing for the interview.
7. The WBPDCCL reserves the right to withdraw / cancel the advertisement / recruitment process if circumstances so warrant without assigning any reason thereof.
8. In case of any dispute, the legal jurisdiction shall be that of the Hon'ble High Court, Calcutta.
9. Corrigendum / amendments, if any, relating to this recruitment process shall be given at the WBPDCCL website (www.wbpdcl.co.in) only.

Recruitment Cell / WBPDCCL

NB: Please follow the WBPDCCL website for further updates, if any.

APPLICATION FOR THE POST OF _____

To
The Director (HR),
 The West Bengal Power Development Corporation Limited,
 “Bidyut Unnayan Bhaban”,
 Plot No. 3/C, LA Block, Sector - III,
 Bidhannagar, Kolkata – 700 098.



01.	FULL NAME (In Block Letters)					
02.	FATHER'S / HUSBAND'S NAME					
03.	ADDRESS	(a) Permanent :-				
		(b) Present :-				
04.	DATE OF BIRTH (Attach self attested copy of appropriate certificate)	____/____/____ (Put 'o' before any single digit viz. 05/07/----)				
05.	Age as on 01.05.2017	_____ years _____ months _____ days.				
06.	EDUCATIONAL & PROFESSIONAL QUALIFICATION (Attach self attested copy of appropriate certificate)	Exam Passed	Board / University	Year of Passing	% of Marks	Class/Division
07.	SEX					
08.	NATIONALITY					
09.	E-MAIL ADDRESS					
10.	MOBILE NO.					

		Sl. No.	Designation	Organisation	From	To	Job description	Rank / Designation of immediate Reporting Officer	Salary Details / Scale of Pay / Pay Band with Grade Pay
11.	EXPERIENCE (Attach copy of relevant Certificate)	1.							
		2.							
		3.							
		4.							
		5.							
		6.							
		7.							
12.		ANNUAL TRUNOVER OF THE PRESENT COMPANY (IN CRORE)							
13.	NO. OF EMPLOYEES (REGULAR) OF THE PRESENT COMPANY								

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage my candidature is liable to be cancelled.

Date: _____

(Signature of the Candidate)

** may attach extra sheets if required