

## The West Bengal Power Development Corporation Limited

(A Government of West Bengal Enterprise)

Corporate Identity No. : U40104WB1985SGC039154

Registered & Corporate Office: "Bidyut Unnayan Bhaban", Plot No. 3/C, LA-Block, Sector-III, Salt Lake City, Kolkata-700 098

### Employment Notification No.: WBPDC/Recruitment/2017/07

The West Bengal Power Development Corporation Limited (WBPDC), a Government of West Bengal Enterprise, engaged in the business of generation of electricity in the State of West Bengal, intends to engage experienced mining personnel for mining activities relating to coal mines of the Company spread across West Bengal & Jharkhand, as per details given below:

#### A. DETAILS OF POSITIONS & MINIMUM ESSENTIAL QUALIFICATION

Sl.	Name of the Position & Scale of Pay	No. of Vacancy	Age / Age range as on 01.11.2017	Educational Qualification	Experience
01	Agent	04 (Four) (contractual)	Maximum 62 years	Full time 4 years B.E. or B. Tech. Degree / Integrated M. Tech. / Dual-degree B. Tech – M. Tech. programme / B. Sc. – B. Tech. B. Tech. through lateral entry in Mining Engineering from any institute approved / recognized by the UGC, AICTE with 1st Class Manager's Certificate of Competency under the CMR, 1957.  Diploma in Safety Management from an Institute of repute is desirable.	01. At least 18 (eighteen) years post qualification experience of managing and operating Coal Mines, of which not less than 03 (three) years should be in the position of Sr. Manager or equivalent in mining operation with  02. Minimum 08 (eight) years experience as a 1st Class Mines Manager in a Mechanized Open Cast Coal Mine having at least mine production capacity of 3.0 MTPA, with  03. Experience in coal mine planning, development & operation of mechanized opencast coal mines, having up to date knowledge of mining rules & regulations and experience in dealing with regulatory authorities on operational and statutory compliances.

Note:- Only superannuated employees are eligible to apply for the post of 'Agent'.

The term 'Superannuated Employees' means the persons (i) retired on attaining the age of superannuation or (ii) retired voluntarily before attaining the age of superannuation.

Sl.	Name of the Position & Scale of Pay	No. of Vacancy	Age / Age range as on 01.11.2017	Educational Qualification	Experience
02	<b>General Manager (Mining)</b>  Pay Band of Rs.37400 – Rs. 67000 with Grade Pay of Rs. 8900.	01 (One)	52 – 58 years	Full time 4 years B.E. or B. Tech. Degree / Integrated M. Tech. / Dual-degree B. Tech – M. Tech. programme / B. Sc. – B. Tech. B. Tech. through lateral entry in Mining Engineering from any institute approved / recognized by the UGC, AICTE with 1st Class Manager's Certificate of Competency under the CMR, 1957.  Diploma in Safety Management from an Institute of repute is desirable.	01. At least 22 (twenty two) years post qualification experience of managing and operating Coal Mines, of which not less than 02 (two) years should be in the position of Dy. General Manager or equivalent in mining operation with  02. Minimum 12 (twelve) years experience as a 1st Class Mines Manager in a Mechanized Open Cast Coal Mine having at least mine production capacity of 3.0 MTPA, with  03. Experience in coal mine planning, development & operation of mechanized opencast coal mines, having up to date knowledge of mining rules & regulations and experience in dealing with regulatory authorities on operational and statutory compliances.
03	<b>Dy. General Manager (Mining)</b>  Pay Band of Rs 37400 – Rs. 67000 with Grade Pay of Rs. 8700.	01 (One)	52 – 58 years	Full time 4 years B.E. or B. Tech. Degree / Integrated M. Tech. / Dual-degree B. Tech – M. Tech. programme / B. Sc. – B. Tech. B. Tech. through lateral entry in Mining Engineering from any institute approved / recognized by the UGC, AICTE with 1st Class Manager's Certificate of Competency under the CMR, 1957.  Diploma in Safety Management from an Institute of repute is desirable.	01. At least 18 (eighteen) years post qualification experience of managing and operating Coal Mines, of which not less than 03 (three) years should be in the position of Sr. Manager or equivalent in mining operation with  02. Minimum 08 (eight) years experience as a 1st Class Mines Manager in a Mechanized Open Cast Coal Mine having at least mine production capacity of 3.0 MTPA, with  03. Experience in coal mine planning, development & operation of mechanized opencast coal mines, having up to date knowledge of mining rules & regulations and experience in dealing with regulatory authorities on operational and statutory compliances.

**B. TENURE OF ENGAGEMENT & COMPENSATION TO THE POST OF AGENT:**

Engagement shall be made only from the superannuated employees, purely on contractual basis initially for a period of 02 (Two) years with provision for further extension upto the maximum age limit of 65 years with fixed consolidated remuneration of Rs. 75,000/- per month.

**C. COMPENSATION / PAY TO THE POST OF GENERAL MANAGER (MINING) & DY. GENERAL MANAGER (MINING):-**

Basic Pay comprising of pay in the pay band and Grade Pay as stated against the aforesaid posts at column A above. The posts also carries the benefit of Dearness Allowance, House Rent Allowance, Medical Allowance, Electricity Allowance, LTC / HTC, Contributory Provident Fund, Gratuity, Leave encashment, benefits of medical treatment for self & dependents along with other applicable allowances as admissible as per Rules of the Company.

**Selected candidates shall also be entitled for pay protection within the Pay Band.**

**D. APPLICATION FEE & MODE OF PAYMENT:**

No application fee is required to be paid.

**E. SELECTION PROCESS:** Shortlisted candidates will be required to appear for personal interview, to be held in Kolkata only.

Besides above, final offer of engagement shall be strictly made on the basis of report of medical fitness test of the candidate. Such medical tests shall be carried out at WBPDCCL authorized hospitals only.

**F. HOW TO APPLY:**

1. Eligible and interested candidates are to apply as per given format marked **Annexure – A**, superscribing on the envelope the Advertisement No. & position applied for enclosing recent passport size photographs, attested copies of Class X / Matriculation Certificate (proof of age), educational certificates, experience certificates from previous employer(s) regarding relevant post qualification experience and other relevant certificates addressed to The Director (HR), Bidyut Unnayan Bhaban, 3/C LA Block, Sector – III, Salt Lake, Kolkata – 98. Soft copy of resume in .docx format shall be emailed at [recruitment@wbpdcl.co.in](mailto:recruitment@wbpdcl.co.in) within the closing hours of **30.11.2017**.

The hardcopy applications are to be forwarded through speed post / courier or may directly be submitted in the ‘drop box’ available in the above mentioned address within the stipulated date.

2. Candidates are instructed to verify eligibility criteria against the position for which application is being made.

3. Candidates must write their name as it appears in the educational certificate of Secondary or equivalent examination. In case of change of name at a later stage, necessary legally accepted documentary proof is to be submitted at the time of interview.

4. All certificates relating to educational qualification should be issued by a recognized Board / Institute / University approved by UGC / AICTE only. Wherever CGPA or letter grade in a qualifying degree is awarded, equivalent percentage of marks should be indicated in the application form as per norms adopted by the University / Institute. Candidates are required to submit a Certificate to this effect from the respective University / Institute at the time of Interview.

5. Incomplete application / application not fulfilling any eligibility criteria will be rejected summarily. No communication will be entertained from the applicants in this regard.

6. The retired personnel applying to the post of **Agent** shall submit a copy of release order issued by the last employer alongwith a copy of Pension Pay Order (P.P.O) / copy of full & final settlement.

9. Corrigendum / amendments, if any, relating to this recruitment process shall be given at the WBPDCCL website ([www.wbpdcl.co.in](http://www.wbpdcl.co.in)) only.

## **G. GENERAL INSTRUCTIONS:**

1. Date of Birth will be taken as that mentioned in the Birth Certificate issued by competent authority / Certificate or Admit card of Class X or equivalent examination. No other proof of date of birth shall be accepted.
2. Mere submission of application shall not give right to any candidate to be called for interview and WBPDCIL reserves the right not to fill up any or all the posts notified at its discretion. Verification of credentials shall be done prior to conduct of Personal Interview only and in case of any deviation from or non-conformity with the desired qualification, experience etc. shall lead to disqualification of one's candidature.
3. Candidature of a candidate is liable to be rejected at any stage of the recruitment process or even after recruitment or joining, if any information provided by the candidate is found to be false or is found not to be in conformity with the eligibility criteria so mentioned in the advertisement. Screening and selection of candidates will be based on the details provided by the candidate, hence it is necessary that the applicants should furnish only accurate, full and correct information. Furnishing of wrong / false / incomplete information will lead to disqualification and the **WBPDCIL will NOT** be responsible for any consequence arising out of furnishing such wrong / false / incomplete information by the candidate.
4. Request for change of mailing address / category / discipline / qualification once declared in the application form will not be entertained.
5. Employees in Government, Semi-Government undertakings and PSUs are required to forward their applications through proper channel or submit 'No Objection Certificate' from their employer at the time of interview.
6. No TA or other expenses will be made admissible to the candidates appearing for interview.
7. Any canvassing or personal follow up with an intention of inducing the process of recruitment by and on behalf of any candidate shall lead to immediate cancellation of candidature.
8. The WBPDCIL reserves the right to withdraw / cancel the advertisement / recruitment process if circumstances so warrant without assigning any reason thereof.
9. In case of any dispute, the legal jurisdiction shall be that of the Hon'ble High Court, Calcutta.

## **Recruitment Cell / WBPDCIL**

### **MANDATORY DOCUMENTS REQUIRED:**

01. Duly signed and filled in application blank / application form.
02. 02 copies of passport size photograph.
03. Self attested copies of:
  - a. Date of Birth (matriculation certificate / mark sheet / admit card or Birth Certificate).
  - b. Qualifying degree certificates with all semester wise / year wise mark sheets.
  - c. Copy of caste / community certificate (applicable for SC / ST / OBC (NCL) candidates of West Bengal).
  - d. Experience Certificates, as applicable.



07.	<b>DATE OF ACQUIRING 1<sup>ST</sup> CLASS MANAGER'S CERTIFICATE OF COMPETENCY UNDER THE CMR, 1957</b>					
08.	<b>DATE OF RETIREMENT WITH NAME OF THE EMPLOYER</b> For the Candidates applying to the post of 'Agent')					
09.	<b>RELEASE ORDER No. / PPO No. ISSUED BY LAST EMPLOYER</b> (For the Candidates applying to the post of 'Agent')					
10.	<b>SEX:</b>					
11.	<b>NATIONALITY:</b>					
12.	<b>E-MAIL ADDRESS:</b>					
13.	<b>MOBILE NO. / CONTACT NO.:</b>					
14.	<b>EXPERIENCE in MINE(S) : (Starting with the current Designation / Organization)</b>  <b>Note: -</b> (i) Mention only Mine related experience enclosing certificate issued by the Employer(s) / DGMS.	<b>Name of the Organization (A)</b>	<b>Designation (B)</b>	<b>Period of Service From ... To ..... (C)</b>	<b>Experience in Underground Coal Mines From ... To ..... (D)</b>	<b>Experience in Open Cast Coal Mines From ... To ..... (E)</b>

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage my candidature is liable to be cancelled.

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**(Signature of the Candidate)**

\*\* for examinations wherein Grade Points / Grades are assigned covert to nearest % of marks.

\*\* may attach extra sheets if required.