



THE WEST BENGAL POWER DEVELOPMENT CORPORATION LTD.

(A Government of West Bengal Enterprise)

SAGARDIGHI THERMAL POWER PROJECT

P.O. Monigram, P.S. Sagardighi, Dist. Murshidabad, West Bengal, Pin-742237

Phone No: (03483) 237003, EPBAX: 237005,237006, Fax: 237002

Notice Inviting E-Tender

Ref. No.: WBPDC/Tend-Adv/CC/17-18/440/SgTPP

Date:03.02.2018

NIT No.: WBPDC/SGTPP/NIT/E1087/17-18

E- Tenders in prescribed format are invited for the following job at Sagardighi Thermal Power Project from interested agencies working under Govt. organization /PSU/ Govt. undertakings or any renowned private organization in three steps bid of E-tendering process:

| NIT No. | Name of the work | Estimated Cost | Earnest Money Deposit | Contract Period |
|---|--|--|--|---|
| WBPDC/SGTPP/NIT/E1087/17-18, Dated: 18/12/2017 | Annual housekeeping works at different Plant buildings of phase #1 & phase #2 of SgTPP/WBPDC for the year 2018-19. | Rs.1,41,86,632.00 [Rupees one crore forty one lakhs eighty six thousand six hundred thirty two only] | Rs.2,84,000.00 [Rupees two lakh eighty four thousand only] (Interest free). | One (01) year from the date of commencement of work. |

1. General Guidance for e-tendering:

Interested bidders are requested to log on to the website <https://wbtenders.gov.in> to participate in the bid.

2. Registration of Bidders:

Bidders who are willing to take part in the process of e-tendering are required obtaining Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. n Code Solutions, Safes crypt, e-mudhra, TCS, MTNL, IDRBT) or as mentioned in e-tendering portal of GOWB <https://wbtenders.gov.in>. DSC is given as a USB e-Token. After obtaining the class II/III Digital Signature Certificate (DSC) from the approved CA, they are required to register the Digital Signature Certificates through there registration system available in the website.

3. Steps of the tender:

Step-I: Earnest Money Deposit (EMD): [Cover-I]

- The Earnest Money (EMD) or Bank guarantee should be submitted in physical form in a sealed envelope superscripting Earnest Money, NIT number, phone no of bidder, name of the work and due date of opening within **15/02/18 up to 12: 00 hr.[Except Sunday, Saturday & holiday]** to the address: Sr. Manager (Contract Cell), 2nd Floor, Administrative Building, Sagardighi Thermal Power Project, P.O: Manigram, Dist: Murshidabad, Pin: 742237.
- Bidders must furnish the Earnest Money Deposit (EMD) in the form of "Demand Draft/Banker's cheque" of amount **Rs.2,84,000.00 [Rupees two lakh eighty four thousand only]** in favour of "**The West Bengal Power Development Corporation Limited**" payable at STATE BANK OF INDIA, Sagardighi branch(Code no. 11377) or in the form of "Bank Guarantee" for one year having claim period of another 3 months on any Scheduled Bank incorporated in India. Bank Guarantee issued by Foreign Branches / Foreign Offices of such scheduled Banks should be counter guaranteed by the Indian Branch of that scheduled bank incorporated in India OR any branch of an International Bank situated in India or registered with Reserve Bank of India as a scheduled foreign bank OR any foreign bank which is not a scheduled bank in India provided the Bank Guarantee issued by such Bank is Counter guaranteed by any Scheduled Bank incorporated in India.

Note:

- **However under no circumstances would any guarantee be accepted from any Regional Rural Bank or State Co-operative Bank or Urban Co-operative Bank. Demand Draft/Bank Guarantee should be in the favour of "West Bengal Power Development Corporation Limited."**
 - **Validity of demand draft should be at least one (01) month from the date of tender opening.**
- Earnest Money of the successful bidder will be refunded after successful completion of the job duly certified by the controlling officer.
 - WBPDC reserves the right of forfeiture of Earnest Money deposit in case the tenderer after opening of tender, withdraws/amends/impairs/derogates/revokes his tender within the validity period or extension thereof.
 - Earnest Money of unsuccessful tenderers shall be refunded to them within sixty (60) days from the date of issue of work order to the successful Bidder.
 - No interest, as may be accumulated during its retention, will be payable by WBPDC on the above Earnest money.
 - Govt. organizations are exempted from submission of Earnest Money Deposit against submission of acceptable (As per discretion of WBPDC) documents.
 - NSIC/SSI registered units are exempted from deposition of EMD.** In case of NSIC/SSI, scanned copy of the latest valid Certificate should be submitted /uploaded in "**Step-I (EMD)**" Cover in lieu of EMD /bid security.



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Step-II: Qualification bid and Techno-Commercial bid: [Cover-II]

[A] Submission of mandatory documents as per following criteria:-

- (i) Valid PAN, (ii) IT returns of last financial year and (iii) GST Registration Certificate.
- (i) The bidder should have credential of execution of similar type of work or annual maintenance work involving supply of manpower directly under Govt. organization /PSU/ Govt. undertakings or any renowned private organization during last Seven (7) years from the date of publication of the NIT as per requirement as mentioned below.
 - In single order – Executing value of work not less than **Rs.1.13 crore**
 - In two orders – Executing value of work not less than **Rs.70.90 lakh in each order.**
 - In three orders – Executing value of work not less than **Rs.56.75 lakh in each order.**

NB: Extension/ repeat order without discontinuation of work only be treated as one order.

- (ii) Financial documents to satisfy the criteria that the average annual turnover for last three years not less than **Rupees 42.60 lakhs** and average net worth should be positive in each year.

- 3. Techno-Commercial Bid:** Signed and sealed copy of all tender documents [including duly filled in Proforma-I] must be submitted/uploaded. Signed and stamped in all pages of all tender documents as token of acceptance of tender.

- Proforma-I: Statements of credential of execution similar types of jobs.

Note: Tenders submitted without the above techno-commercial requirements shall be liable for rejection.

[B]. Other important Documents to be uploaded: Professional Tax clearance certificate, Provident Fund Registration Certificate. Audited balance Sheet and Profit & Loss Account for last 03 years, Trade license and ESI registration certificate. Related HSN/SAC codes to be mentioned & uploaded as declaration.

Step-III: Price Bid (BOQ) : Cover – III [To be uploaded in “Finance Cover”]

The financial proposal should contain the following document in one cover (Finance cover).

Bidder must quote the rate in the space marked for quoting rate in the BOQ. (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder). The filled-up BOQ sheet must be uploaded in Financial Cover. Non-submission of this sheet under financial cover and partial quoting will lead to rejection of the bid.

- Statutory Taxes as per Govt. rule will be paid extra.

Advice to the Bidders:

Bid documents can be downloaded from the web site: <https://wbtenders.gov.in> directly with the help of the e-Token provided. All bid documents including the scan copy of EMD are to be submitted online through Web site within the stipulated date and time as given below. This is the only mode of collection of tender documents. The envelope containing earnest money which is deposited in physical form by the bidders will be opened first.

The date of download/ upload and opening of bids shall be as per the following schedule:

| | |
|--|--|
| Start date of downloading of tender paper from website:- https://wbtenders.gov.in | : On 24/01/2018 after 09:30 hr. |
| Pre-bid discussion | : On 08/02/18 at 15:00 hr. |
| Last date of Submission/ Uploading of tender. | : On 15/02/18 up to 15: 00 hr. |
| Submission date of Earnest Money (EMD) or Bank guarantee in physical form at SgTPP Office | : Positively within 15/02/18 up to 15: 00 hr.[Except Sunday, Saturday & holiday] |
| Date of opening bid (Step –I and Step-II): | : On 19/02/18 at 15:00 hr. |

In case due to unforeseen reasons the date of submission & opening becomes a holiday or in case of any unavoidable circumstances whatsoever, in that event the same will be opened in the next working day at the same time & venue. The Corporation reserves the right to accept / cancel any or all tenders without assigning any reason whatsoever. The WBPDCCL does not bind itself to accept the lowest tender and qualification of tenderer will be adjudged as per sole discretion of WBPDCCL authority. The validity of tender will remain effective for 4(four) months from the date of opening of Price-Bid of tender.

For Further details Please Visit: <https://wbtenders.gov.in>

Sd/-
(Aloke Datta Roy)
General Manager, SgTPP/WBPDCCL.