

The West Bengal Power Development Corporation Limited
(A Govt. of West Bengal Enterprise)
Bidyut Unnayan Bhaban, Plot-3/C, LA-Block, Sector-III, Salt Lake , Kolkata-700 098

Tender Notice No: WBDCL/Tend-Adv/PR/12-13/139/Corp **Dtd:** 17.12.12

Ref No: WBDCL/HR/Security/SgTPP/2012 **Date:** 11.12.2012

Sealed Tenders in prescribed format are invited by the **General Manager (HR), The West Bengal Power Development Corporation Limited**, from the resourceful, well experienced and financially sound Security Agencies/ Companies in three steps bid system, Step-I : Earnest Money Deposit , Step-II : Qualifying Requirement and Step-III: Price Bid, for the job of Deployment of Security Personnel [XSM & age within 60 (Sixty) years during the valadity period of contract] for guarding the properties/ premises and other security related jobs at **Sagardighi Thermal Power Project (SgTPP)**, P.O- Monigram, Dist: Murshidabad-742237. The requirements of **Sagardighi Thermal Power Project** in details are given below under description of requirement.

1. **Description of requirements :-**

Deployment/Requirement Details of Security Personnel (XSM)	SgTPP
Security Supervisor	12
Armed Guard	50
Unarmed Guard	77
Driver (12 hrs. duty in each shift)	06
Tata Sumo/ Boloro/ Mahindra/ Max (manufacturing year not before 2008 & 10 Seated Capacity) inclusive of all but without driver.	03

The number of **required security personnel/vehicle** of different categories as mentioned above **may increase/decrease subsequently, if required to the extent of $\pm 25\%$.**

2. **Eligibility Criteria:**

- a) The Agency/Company must have experience in deployment of XSM Security Personnel, in a **single contract or more than One contract (maximum two), engaging 200 or more XSM Security Personnel, in Power Utilities or industry at least for one year during last 2 (two) years** under Power utility/ Government Organizations / Undertakings / Autonomous Body representative of Industrial Houses, to be supported by the Performance Certificate from end User, copies of work order, copies of agreement etc.
- b) **The agency must have experience in deployment of Security Personnel totaling to at least 100 Nos. in any two Public Sector Undertakings/ Enterprise, during the last financial year FY 2010-**

- 11/ FY 2011-12 (Other than WBPDCCL). "Satisfactory performance certificate" from the aforesaid 2 (two) PSU's or PSE's to be enclosed along with the Step-II Bid.**
- c) Current IT Registration Certificate, PT and Service tax Registration certificate to be produced with the tender document.
 - d) PF Establishment Code (PF code allotment letter by RO/SRO).
 - e) Sound financial condition supported by Audited Balance Sheet for the last 03 (Three) years showing Profit and Loss to be produced with the tender documents. (Last financial year being 2011- 2012)
 - f) **Minimum last 7 (seven) years experience in deployment of Security Personnel independently.**
 - g) **The agency must have an annual turnover of Rs. 10 crores and above in the last financial year (2011- 2012).**
 - h) The agency must have License under the Private Security Agency (Regulation) Act, 2005/ The West Bengal Private Security Agencies (Regulation) Rules, 2007, to work in the district of Murshidabad, West Bengal. **In case of Non possession of license the agency should submit license in case of his selection within 3 months from the date of issuance of work order.**
3. **Earnest Money: Rs.50,000/- (Rupees Fifty Thousand only)** (interest free) to be deposited in a separate sealed envelope along with the offer.
 4. **Sale of Tender Document:** Tender document will be issued on the basis of written application addressed to The General Manager (HR) from the Corporate Office from **17.12.12 to 28.12.12** on all working days, between **11.00 hrs to 15.00 hrs**, except Saturdays & holidays. **Issuance of tender documents will not be construed to mean that such intending bidders are automatically considered qualified.** Request for tender paper by post will not be entertained. **The management reserves the right not to issue Tender document to any Agency, who might be working with WBPDCCL but having record of poor performance.**
 5. **Cost of Tender Documents: Rs.6,000/- (Rupees two thousand only)** [Non-refundable] by Cash only to be submitted while purchasing Tender documents.
 6. **Contract Period:** Contract will be for **18 (Eighteen) months**, but initially order will be placed for one year, which may be extended for a further period of **06 (Six) months** at the same ordered terms and condition, at the sole discretion of the management depending upon satisfactory performance and conduct. **The agency should be capable of taking the charge of Sagardighi Thermal Power Project (Plant area) within 15 days from the date of issuance of work order/LOA.**
 7. **Pre-Bid discussion:** On **31.12.12 at 15.00 hrs.** in presence of attending intending tenderer. The clarification(s)/decision against point/query as would be given by WBPDCCL during Pre-Bid shall form the integral part of this NIT & shall be binding on all the tenderers. The Agency who purchased Tender Documents but not attended the Pre Bid discussions shall have to comply to the decision of Pre bid discussions.
 8. **Submission of Tenders:** Upto **14.00 hrs. of 04.01.13** to be submitted in three parts i.e. 1) Earnest Money 2) Qualifying Requirement 3) Price-Bid in a separate sealed envelope, indicating specific part on the envelop.
 9. **Opening of Tender:** Step-I i.e. Earnest money and Step - II i.e. Qualifying Requirement will be opened on **04.01.13 at 15.00 hrs** in presence of attending bidders. Price Bid (Step-III) of the qualified bidders in Step

-I & Step-II will be opened on **18.01.13 at 15.00 hrs**, which may be deferred with intimation in the **Notice Board/ Official website of the Corporation (www.wbpdcl.co.in)**.

10. The Tender/Bid will remain effective for 6 (six) months from the date of opening of Price Bid.

The Corporation reserves the right to accept/cancel any all tenders without assigning any reason whatsoever. The corporation does not bind itself to accept the rate quoted by the lowest bidder and reserves the right to accept or to reject any or all the tenders or to split the whole work for deployment of security personnel amongst two or more agency/ company as the case may be.
