



# ***The West Bengal Power Development Corporation Limited***

( A Government of West Bengal Enterprise )

CIN No. U40104WB1985SGC039154

Registered & Corporate Office: Bidyut Unnayan Bhaban

Plot No. : 3/C, L.A. Block, Salt Lake City, Sector – III, Kolkata : 700 098.

Phone : 033-2339 3621, Fax : 033 – 2339 3607 (M&C)

Email. [sk.das@wbpdcl.co.in](mailto:sk.das@wbpdcl.co.in)



**Notice Inviting e-Tender No.**

**WBPDCCL/CORP/NIT/E1190/18-19, dtd. 20.09.2018.**

**Tender Document**

**for**

**Providing Pest Control Services at Bidyut Unnayan Bhaban,**



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**Tender Notice No: WBPdCL/CORP/NIT/E1190/18-19, dtd. 20.09.2018.**

## **Schedule of Dates of e-Tendering:**

Sl. No.	Milestone	Date
1	Publishing Date	06.10.2018 at 11.00 Hrs.
2	Document Download start date	06.10.2018.at 14:00 Hrs
3	Pre-bid queries submission end date	Within 30.10.2018 till 16:00 Hrs.
4.	Pre-Bid Meeting	01.11.2018. at 11:00 Hrs.
5.	Bid submission start date	05.11.2018 from 11:00 Hrs.
6.	Bid submission end date	15.11.2018 till 15:00 Hrs.
7.	Technical Bid opening date	19 .11.2018. at 11:00 Hrs.
8.	Uploading of Technical Bid Evaluation sheet	To be notified later
9.	Financial Bid opening date	To be notified later
10.	Uploading of Financial Bid evaluation sheet	To be notified later



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**Tender Notice No: WBPdcl/CORP/NIT/E1190/18-19, dtd. 20.09.2018.**

## **1. Instruction to bidder:**

The West Bengal Power Development Corporation Limited (WBPdcl), a premier Power Generating Company in West Bengal has invited e-tenders for ‘Providing Pest Control Services at Bidyut Unnayan Bhaban, Corporate Office, Kolkata-98’.

Tender is hereby invited by the **General Manager (M&C), The West Bengal Power Development Corporation Limited** for the job of **Providing Pest Control Services at Bidyut Unnayan Bhaban, West Bengal**, from the resourceful, well experienced and financially sound Agencies/ Companies through electronic tendering (e-tendering).

## **2. General guidance of e-tendering:**

Interested bidders are requested to log on to the website <https://wbtenders.gov.in> to participate in the bid.

## **3. Registration of Bidders:**

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt of India. (viz. nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRBT ) or as mentioned in e-tendering portal of GOWB <https://wbtenders.gov.in>. DSC is given as a USB e-Token. After obtaining the Class II/III Digital Signature Certificate (DSC) from the approved CA they are required to register the Digital Signature Certificates through the registration system available in the website.

## **4. Collection of Tender Documents:**

Interested bidders will have to download the tender documents from the website <https://wbtenders.gov.in> directly with the help of the e-Token provided. This is the only mode of collection of tender documents.

## **5. Tender Fee:**

- Bidder must submit “Tender Fee” of Rs 1000 (One thousand only) plus GST(18%).
- Mode of submission of this Tender Fee is “ONLINE”.
- For online submission, the account details are given in clause No-7 (i.e. as per online submission of EMD) of this tender.
- This “Tender Fee” is non-refundable.
- There is no exemption for Tender Fee.

## **6. Pre-Bid Discussion:**

A pre-bid discussion will be held at Bidyut Unnayan Bhaban, at the above address as per schedule date and time as specified in the Schedule of Dates provided, in order to provide any additional information or to furnish additional clarification, if any, needed on the Scope of work and NIT. The clarification(s) / decision (s) against point/query as would be given by WBPdcl and such discussion shall form the integral part of this NIT & shall be binding on all the participating tenderers. The minutes of Pre Bid meeting shall be uploaded in the web portal before commencement of bid-



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submission. The party has to submit the related queries within the specified date as mentioned in the date schedule.

## **7. Earnest Money:**

### **A) Value of EMD:**

The EMD amount for this tender is **Rs. 6000/-** (Rupees six thousand) only.

### **B) Mode of submission:**

EMD may be submitted ONLINE through this portal. Detail of the account to which EMD amount should be deposited is as below:

#### **ICICI Current Account**

Type of Account: Current Account

Account No. : 695005600476

IFSC : ICIC0006950

MICR : 700229083

C) EMD amount (deposited online) of the unsuccessful bidders, shall automatically be returned to the respective debited accounts.

D) Same methodology shall be followed in case of rejected bids.

E) Those who are entitled to exemption of EMD and wish to avail it, shall follow the EXEMPTION option of this portal. The relevant NSIC certificate must be uploaded in the system.

### **F) Criteria of Exemption:**

Under the single point registration scheme of NSIC, SSI units registered with NSIC may avoid the benefit of exemption from payment of earnest money deposit on submission of proper documents.

In case of cancellation of the tender, the deposited EMD amounts shall be returned to the respective bidders following the procedure as mentioned in (C) and (E) above.

## **8. Submission of Tender Documents:**

**8.1** Tenders are to be submitted online through the website <https://wbtennders.gov.in>. All the documents uploaded by the Tender Inviting Authority form an integral part of the bid. Bidders are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender.

**8.2** Bidders must submit the Tenders in two part i.e. (A) “Technical Proposal”, & (B) “Financial Proposal”. Bidders must download tender specific documents (NIT, BOQ etc) from <https://wbtennders.gov.in>, prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations.



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- 8.3** Bidders needs to fill up the rates of items in the BOQ, downloaded for the supply, in the designated cell of the BOQ spreadsheet and upload the same in designated location of “Financial Proposal” cover.
- 8.4** The documents uploaded must be scanned against any virus and digitally signed using the Digital Signature Certificate (DSC). Bidders should specially take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

## **9. Technical Proposal:**

The technical proposal to be submitted in **Technical Cover** and should contain scanned copies of the following in standard format further two covers (folders)

### **9.1 Submission / Upload of Statutory Documents (To be submitted in Technical Cover):**

- a) Annexure-X1
- b) Addenda/Corrigenda: if published.
- c) The agencies who are exempted from deposition of EMD as per clause no 7) above, photo copy of valid NSIC certificate should be submitted/uploaded in ‘Technical’ cover in lieu of EMD/bid security.

### **9.2 Submission / Upload of Non-Statutory Documents (To be submitted in Technical Cover):**

**Following documents in support of Qualifying Requirement of the Bidder are to be uploaded along with the Bid:**

1. a) The Agency/Company must **have experience in Pest Control Services in a single contract or more than One contracts, at least in one year during last 05 (five) years under Government Organizations / Undertakings / any industry of repute/Corporate Houses**, to be supported by the Performance Certificate of end User to the extent as follows:
  - i) One order of value no less than Rs.1.25 lakhs, or
  - ii) Two orders of value no less than Rs.78,000 each, or
  - iii) Three orders of value no less than Rs. 62,400 each.

**Copies of work order along with completion certificate from appropriate authority should be uploaded.**

- (b) The Agency/Company must have Trade License, GST Registration Certificate , Photo copy of PAN card, Last IT return of last 03 yrs. (Last F.Y. being 2017-18).
- (c) PF Establishment Code & latest PF Return cum challan.
- (d) ESI Registration Code & latest ESI deposition challan.
- (e) Audited Balance Sheet and Profit & Loss account for the last three years. (Last F.Y. being 2017-18)
- (f) The Agency/Company must have valid license for Commercial Pest Control Operations issued by the Director of Agriculture [PP & QC], Govt. of West Bengal. (License in form VIII to sell, stock or exhibit for sell or distribution of insecticides.)
- (g) The Agency/Company must have Registration Certificate under Shop & Establishment Act’63.



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- (h) The Agency/Company must have IPCA (Indian Pest Control Association) Membership Certificate,
  - (i) The Agency/Company must have Company's Memorandum of Association.
  
  - (j) The Agency/Company must have sound financial condition evidenced by positive net worth during the last 03 financial year. (Last F.Y. being 2017-18)
  
  - (k) The Agency/Company must have an Avg. Annual Turnover of Rs.50,000/- during the last 03 FY.
  
  - (l) An undertaking that the agency has no adverse record or defaulter of statutory liability

### **Note:**

The bidder is hereby instructed to fill-up the ANNEXURE- X1, which is the declaration from the bidder regarding acceptance of the NIT, and other information uploaded by WBPDCCL regarding this NIT.( THE FORMAT IS ENCLOSED AT THE END ).NIT, need not be uploaded separately.

**Tenders may be rejected if any of the above items in the statutory cover is missing.** The documents uploaded must be scanned against any virus and digitally signed using the Digital Signature Certificate (DSC). Bidders should specially take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

Note: Failure of submission of any one of the above mentioned documents (as stated in 9.1 & 9.2) will render the tender liable to summary rejection.

### **9.3 Others: Any other documents as found necessary (to be uploaded in technical cover along with the NIT)**

- i) Copy of minutes of Pre bid discussion duly signed by the bidder.
- ii) Bidder also requires to fill up a QR Summary Sheet as per prescribed format (Annexure – A) and a BOQ sheet as per prescribed format (Annexure –B); and upload the same with digital signature.

### **10. Financial Proposal:**

The financial proposal to be submitted in Finance Cover and should contain the following document in one cover (cover). Bill of Quantities (BOQ): The bidder should fill up /quote rate in the space marked for quoting rate as per prescribed format in BOQ sheet. Once completion of quoting rates in the sheet the bidder must encrypt the rates and upload the same with digitally signed. (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder). Evaluation will be done only on the total rate quoted in the BOQ sheet including GST

### **11. Conditional and Incomplete Tender:**

- i) Conditional and incomplete tenders are liable to summary rejection.
- ii) The Corporation reserves the right to accept/cancel any or all tenders without assigning any reason whatsoever. The corporation does not bind itself to accept the rate quoted by the lowest bidder and reserves the right to accept or to reject any or all the tenders or to split the whole work for entrusting the same to more than one agency/company.
- iii) All the supporting documents, MoM of Pre-Bid meeting, Addendum/Corrigendum, if any, along with NIT will have to be attested by the bidder with official seal of the agency / company.
- iv) The bidder is expected to carefully examine the Bid documents and fully satisfy himself as to



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all the conditions and matters, which may in any way affect the work or the cost thereof. If any Bidder finds discrepancies or omissions in the Bid documents or is in doubt as to the true intent or meaning of any part thereof, he can submit/place his query/queries in the Pre-Bid meeting as per the date stipulated in the NIT for further clarification. Any query for clarification in the above respect after the submission of bid shall not be entertained. After receipt of such interpretation or clarification the Bidder shall submit his Bid but within the time and date as specified in the invitation to Bid. All such interpretation and clarification shall form an integral Step of the tender documents and must accompany the bid.

- v) Verbal clarifications and information given by owner or his employees or representatives shall not be in any way binding to the WBPDC.
- vi) All the expenses, incidental to the submission of the tender, discussion, conferences, if any, shall be borne by the bidder irrespective of whether the tender is accepted or not and the WBPDC shall bear no liability whatsoever on such expenses.
- vii) The tender along with the rate submitted by the bidder shall become the property of The WBPDC and The WBPDC shall have no obligation to return the same to the Bidder for any reason whatsoever.
- viii) Bidders are keep track of all the Addendum/Corrigendum, if any, issued with a particular NIT and merge the Addenda/Corrigenda with respective NIT. Tenders submitted without the Addendum /Corrigendum, if any, may be rejected.
- ix) In case of offering / quoting unreasonable / vague rate the WBPDC as per its discretion reserves the right to cancel / reject the bid of the particular bidder(s).

## **12. Address for Communication:**

The General Manager (M & C),  
West Bengal Power Development Corporation Limited,  
Bidyut Unnayan Bhaban, 6th Floor,  
3/C, LA Block, Sector-III, Salt Lake city,  
Kolkata–700098.

### **CONTACT PERSON**

Mr. S.Sengupta, DGM (Civil), (M & C) Corporate,  
Telephone no : 23393498, E-mail Id : [s.sengupta@wbpdc.co.in](mailto:s.sengupta@wbpdc.co.in)



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## Scope of Work

1. The following services are to be provided at the entire Office building area (G+7 floors) & complex of Bidyut Unnayan Bhaban, WBPDC.

Sl. No.	Name of Service/ Pest Covered	Frequency
1	Household Pest Management (eradication / extermination of cockroaches, bed-bugs, spider, ants, lizards, flies & mosquitoes etc. )	Twice in a month (Odourless spary and Gel baiting)
2	Rodent Management Service (eradication / extermination Rats, Mice and Bandicoots etc.)	Twice in a Month (Use of glue traps, RTU cake, and bait stations)
3	Termite Management (eradication / extermination Sub-terranean termites)	Twice in a month (Spray and localised treatment only)

The service will be carried out as per standard operating procedures with the approved pesticides/tools and it will be odorless.

Total Area- Entire building (G+7 floors). The each floor area is 14,000 sq.ft. (approx).

General / Integrated Pest Control: Eradication/extermination of Cockroaches, Spider, Silverfish, Lizards, Termite, Ants, Borer, Bed bugs, Rodent through i. Household Pest Management, ii. Rodent Management and iii. Termite Management services. The Pest control should cover all the places like spray under the tables, chairs, almirahs, on and around the pile of files, on wooden furniture, on false ceiling, on all staircases, on lift lobby, on all toilets pipe ducts, on wall paneling, on all wooden structure, and any hidden space under the furniture and should leave no space unattended. For Mosquito and flies control necessary treatment may be required outside complex of Bidyut Unnayan Bhaban, sewerage/drainage pit, cable trench, bush, wet area, parking area, Pump and Generator Room etc.

### LIST OF PESTICIDES/CHEMICALS/TOOLS-

#### 1. Household Pest Management :

Name	Dose /Form of use
Lambdacyhalothrin 10 WP	5 gm/ltr of water
Deltamethrin 2.5 SC	10 ml /ltr of water
Fipronil 0.05 /0.03 %	RTU gel bait
Imidacloprid 2.15%	RTU gel bait
Monitoring /Traping tools	RTU Monitoring and trapping tools





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Deltamethrin 2.50% + D-Trans Allethrin 2.00% in EC	20 ml/ ltr of water
Cyphenothrin 05 EC	50 ml/ltr of water
Vacuum Cleaner	Used to physically suck and remove infestation from area

## 2. Rodent Management Service :

Name	Dose /Form of use
Bromadiolone 0.005 %	Ready to use cake form
Glue Board	Ready to use Glue Board for trapping
Rodent Bait Station	Tamper proof bait n board box units for placing the glue board/cake

## 3. Termite Management (Sub-terranean termites):

Name	Dose /Form of use
Imidacloprid 30.5 SC	2.1 ml/ltr of water
Chlorpyrifos 50 EC	20ml/ltr of water
Chlorpyrifos 2% (RTU)	Ready To Use oil based formulation.
Termite detection unit	For termite detection

- The Agency/Company hereinafter referred as the ‘Agency’ shall provide operation & maintenance job for providing pest control services at an approximate area of 14000 sq.ft. per floor (G+7) which includes guest house rooms, pantries, shafts, kitchens, room service, conference hall, auditorium, meeting rooms, public areas, documentation rooms, library, breakout areas, passages, basement, parking areas, garbage areas, rest rooms, all chambers, meeting room, drivers room, security room, all washrooms, outside building area, back area.
- To remove every insect, wood destroying termites, cockroaches, rats at an approximate area of 14000 sq.ft. per floor (G+7) Bait application to be done in external areas of the building. Card hanging on garbage area (Bait painting) to be done and the Agency will be liable for assessing level of infestation and determining frequency of treatment. The Agency should also be held responsible for maintaining reports & documents as required on regular basis to identify the level of infestation.
- The frequency of the service will be twice in a month for General/Integrated Pest Control and for Mosquito Control Treatment; service will be as and when required as directed by the concerned department/officer preferably in the Holiday. It is mandatory to inform the concerned officer regarding date & time of services prior to start the job.



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- d) A special care should be taken for rodent control treatment. It is not advisable to use poison/medicine to kill the Rodent/Mice to avoid decomposition. Use cage/roda-box/Glue Trap or other way to catch/trapping/elimination of Rodent/Mice.
- e) During General Pest Control Treatment special care should be taken for all wooden structure / furniture, the wooden wall paneling, wooden furniture, Sofa Set, Chair etc.
- f) The WBPDC reserves the right for any addition/deletion/alteration of materials / pesticides / chemicals / tools / specification as mentioned above before / after awarding the job without any compensation.
- g) Agencies must ensure that the pest control once done shall remain effective up to next Pest, Mosquito & Flies Control service failing which it shall have to be done again without any cost.

## **Estimated value of the Work:**

Estimated value of the job is Rs.3,12,000/- (Rupees Three lakh, Twelve thousand ) only for Two (02) years.

## **General Terms & Conditions**

### **1. Price:**

The price for the job should remain “FIRM” for the entire period of pendency of this Contract. No escalation of price will be permitted due to increase of cost materials, rise in labour wages, etc. or due to any reason whatsoever.

### **2. Contract Periods:**

The period of contract shall be for 24 (Twenty four) months, which may be reduced / increased at same ordered terms & conditions, as per discretion of the Management, depending upon their performance over last year.

### **3. Duty & Responsibility of Fire personnel:**

- a) The Contractor/ Agency should provide photocopies of valid State issued Commercial Pesticide Applicator Certificates or Licenses and valid PF & ESI Code/no. for every personnel engaged by the Agency / Contractor who will be performing on-site services under this contract.
- b) The Contractor should quote rate containing all pesticides used in the building, brand names of all pest control devices and equipment used in the building as per Clause 3.0 above while quoting the price bid.
- c) All the Chemicals to be used must be safe, odorless and recommended by W.H.O. (World Health Organization) and C.I.B. (Central Insecticides Board, Govt. of India) approved for Household Pest Management/ Public Health for indoor / outdoor application.
- d) **The Chemicals to be used should be target specific and must be recommended by the manufacturer (with supporting literature) for targeted Pest. The MSDS (Material Safety Data Sheet) of Chemicals to be provided before execution of the job.**



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- e) **All other necessary permit/license, membership etc., if required, for the relevant work, has to be arranged and kept valid by the Agency.**
- f) The Contractor/ Agency shall perform their routine pest control services that do not adversely affect the productivity or the health of any person (s) in the office premises during the execution of operation job in the building. To perform work outside the building premises the contractor/ agencies shall liable for compliance with all applicable regulations pertaining to health and safety of the personnel deployed during the execution job.
- g) It is the exclusive responsibility of the agency to ensure due and timely observance with all relevant laws including labour law, statutory compliances, acts/regulations, PF&ESI etc. relating to engagement of qualified personnel. Further, the Minimum Wage as notified by the Govt. of W.B. from time to time i.r.o. the personnel engaged shall be protected by the agency/contractor during the entire contract period and extended period, if any.
- h) Proper Identity Card should be provided to the personnel deployed for providing such service by the agency at no extra cost to the WBPDCCL.
- i) The agency has to submit a list of the personnel engaged / deployed for providing such service with their details (Name, Address, Contact No., Qualification, Date of Birth, copy Aadhar card, copy of Voter ID card, PF & ESI allotment no., & a recent colored passport size photo) at the beginning of the contract. Without prior intimation the Agency shall not change/replace/alter any personnel.
- j) The contractor should not sublet the work to any other agencies in any cases.

## **4. Deployment:**

- a) The Agency has to deploy the qualified personnel twice a month preferably on Saturdays & Sundays at the Corporate Office (Bidyut Unnayan Bhaban) as per requirement from Ground Floor to 7th Floor.
- b) The allotment of performing pest control activities of the personnel shall be fixed by the concerned dept./officer of the Corporate Office. However, it will be the right of the authority to alter the position of duty area from time to time as per requirement.
- c) The personnel to be deployed by the Agency shall not have any relationship whatsoever with the WBPDCCL under this contract. The deployed personnel also shall not have any right to claim any employment at any point of time for any reasons whatsoever and the WBPDCCL shall have no liability and responsibility, in this regard. They shall always be on the rolls of the Agency during the entire contract period and extended period, if any.

## **5. Payment Terms:**

- a) The Agency shall submit monthly bill in Triplicate on lump sum amount as per rate contract duly signed and certified by the representative for each month by 1st of the following month in respect of the previous month and accordingly the authority will settle the bill by 10th of the following month provided the Bill is found to be in order. No advance payment will be made in any circumstances.



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- b) Income Tax or any other statutory recoveries, as applicable will be deducted from the monthly Bill of the Agency.
- c) The agency shall submit monthly service report sheet duly authorized by concerned officer/representative, copies of attendance sheet, wage disbursement sheet, PF & ESI deposition challan for the billing months i.r.o. the personnel engaged for the job; along with the each monthly bill. Non-submission of such documents against each monthly bill will lead retention monthly bills.

## **6. Rates:**

- a) The rate offered by the agency shall inclusive of cost of Pesticide / Medicines, cost towards engagement of qualified personnel & Service Charge considering 02 (Two) days service in a month.
- b) The rate of services shall remain firm during the entire contract period and the extended period of contract, if any.
- c) The WBPDCCL reserves the right to ask for submission of the rate break-up i.r.o. rate quoted by the agency(s) in the Price-Bid (Step-III) for further evaluation. Non-submission of the same, if asked for, may results rejection of bid / forfeiture of EMD or appropriate action may be taken by the competent authority as per its discretion.

## **7. Security Deposit:**

- a) The Security deposit would be 5% (Five Percentage) of the ordered value. In case of the successful bidder i.e. the recipient of the LOA / Work Order the amount submitted against EMD would be converted into initial security deposit and the additional amount shall have to be deposited in the form of DD within a period of two (02) weeks from the date of issuance of LOA / WO as security deposit.
- b) **Performance Bank Gurantee (PBG):**  
In case the successful bidder bids below 80% of the estimated value, then the bidder has to submit a Performance Bank Guarantee (PBG) of value 10% of the ordered amount, the validity of which shall be two (02) years i.e the entire period of the work.  
The BG shall be in the name of “The West Bengal Power Development Corporation Ltd”.

## **8. Termination:**

If the work is found unsatisfactory by the WBPDCCL, the work order may be terminated at any point of time without assigning any reason with forfeiture of Security Deposit / EMD held, if any. For this purpose decision of WBPDCCL is final and binding to the agency under this contract.

## **9. Safety:**

The agency shall take all safety measures during the work in consultation with the Controlling officer. The Agency / contractor will be solely and wholly Responsible for accident that may occur during the execution of the work and for injury or damage to person or property of any description whatsoever which may be caused by or result from the execution of the work.

## **10. Extension:**

The contract may be extended for a period of 03 (three) months with the existing terms and condition at the sole discretion of the management if, the performance of the agency is found to be satisfactory.



# *The West Bengal Power Development Corporation Limited*

( A Government of West Bengal Enterprise )

CIN No. U40104WB1985SGC039154

Registered & Corporate Office: Bidyut Unnayan Bhaban

Plot No. : 3/C, L.A. Block, Salt Lake City, Sector – III, Kolkata : 700 098.

Phone : 033-2339 3621, Fax : 033 – 2339 3607 (M&C)

Email. [sk.das@wbpdcl.co.in](mailto:sk.das@wbpdcl.co.in)

## **11. Legal Jurisdiction:**

Any legal dispute would be dealt under the Jurisdiction of Calcutta High Court only.

## **12. Paying Authority:**

The General Manager (F&A), Corporate Office, WBPDC, Bidyut Unnayan Bhaban, Sec-III, Saltlake, Kolkata-98 or his authorized representative.

## **13. Controlling Officer:**

The General Manager HR&A, Corporate office, WBPDC, Kolkata—98, for all future correspondences.

## **14. Forfeiture of Security Deposit/Earnest Money:**

On placement of order, if the contractor refuses to take up the job or withdraw his service in midway of the contractual period for any reason whatsoever, then the Earnest Money and / or total Security Deposit may liable to be forfeited as per discretion of the WBPDC Authority and other penal action may be taken as deemed fit.

## **15. Validity of Tender :**

The validity of tender will remain effective for 6 (six) months from the date of opening of Price Bid.

## **16. Force Majeure:**

War, invasion, revolution, riots, sabotage, lockouts, strikes, work shut-downs imposed by Government Acts or Legislation or other authorities, acts of God, epidemics, fires, earthquakes, floods, explosions, accidents, sea navigation blockades or any other acts or events whatsoever which are beyond the control and which will directly or indirectly prevent completion of the consultancy services within the time specified in the agreement will be considered **FORCE MAJEURE**.

## **17. Debarring / Blacklisting :**

Debarring / Blacklisting action may be adopted if such situation arises following existing norms and policy of WBPDC.



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## Annexure-A

### Qualifying Requirement Summary Sheet (To be filled up by the Bidder and submitted along with Step-II)

NIT No.:

Name of the Agency/Contractor: M/s.

1. Date of Registration /incorporation of Agency/contractor:
2. Years of experience in Pest control services during last 05 yrs (as per cl. No.2.a):
3. Details with names of the organization where Pest control services have been conducted during last 05 yrs including ongoing contract(s) at present, if any, in the following format;

Name of the organization	Period of contract and Duration	Scope of work including specification as per contract	User's Performance certificate / work order, encl. Yes/No. & Page no.

4. Trade license No. and valid upto:
5. Registration Certificate No. under Shop & Establishment Act'63:
6. IPCA Membership Certificate No. & valid upto:
7. License No. for Commercial Pest Control Operations & valid upto:
8. PF establishment code no.:
9. ESI Registration No.:
10. GST Registration Certificate No. & SAC code:
11. PAN No.:
12. Copy of Audited Balance Sheet and Profit & Loss statement for last 03 yrs submitted: Yes / No.
13. Details of the documents submitted i.r.o. sound financial condition during last 03 yrs:
14. Whether an undertaking as per clause no. 2(k) submitted by the bidder: Yes / No.

The above information furnished by us is true and to the best of my knowledge and belief.

Name of the tendered with Seal:

Signature of the Tenderer:



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## **ANNEXURE-X1**

### **Declaration:-**

I,.....on behalf of .....( Name of the company ) do hereby declare that we have gone through all the documents uploaded by WBPDC in the form of NIT, GCC and other additional documents related to the NIT No.....Dtd:..... and submitting our bid understanding fully well the pros & cons of the relevant tender documents.

I do hereby agree that at the time of signing of contract documents (in case of successful bidder), we shall submit all the documents signing according to the norms of WBPDC adhering to the terms and conditions of instant NIT.

.....  
**Signature of appropriate authority with designation and seal of the company**

**Note: The above declaration should be submitted in the letterhead.**