



THE WEST BENGAL POWER DEVELOPMENT CORPORATION LTD.
SAGARDIGHI THERMAL POWER PROJECT
OFFICE OF THE GENERAL MANAGER
CONTRACT CELL

Tender Ref. No.: SgTPP/CC/Tend/19-20/F-2547

N.I.T. No.: WBPDCCL/SGTPP/NIT/E1330/19-20 on 2019-11-11 09:31:11

E-tenders in prescribed format are invited for the following job at Sagardighi Thermal Power Project from interested parties in three steps bid of E-tendering process:

| Name of the work | Estimated Amount | Earnest Money Deposit | Time Period |
|---|---|---|--|
| Service Contract for maintenance of Room air Conditions under EMOPH Deptt of SgTPP for one year with a provision of six Months extension. | Rs.9,88,760 /- (Rupees Nine lakh eighty eight thousand seven hundred sixty only) | Rs 19,780/- (Rupees Nineteen thousand seven hundred eighty only) (by demand draft or Bank Guarantee) | One (01) year with a provision of 06Months repeat contract |

1. General Guidance for e-tendering :

Interested bidders are requested to log on to the website <https://wbtenders.gov.in> to participate in the bid.

2. Registration of Bidders :

Bidders who are willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. n Code Solutions, Safes crypt, e-mudhra, TCS, MTNL, IDRBT) or as mentioned in e-tendering portal of GOWB <https://wbtenders.gov.in>. DSC is given as a USB e-Token. After obtaining the Class II/III Digital Signature Certificate (DSC) from the approved CA, they are [required to register](#) the Digital Signature Certificates through there registration system available in the website.

3. Steps of the tender :

Step – I: Earnest Money Deposit (EMD): Cover - I

- a. The Earnest Money (EMD) or Bank guarantee in a sealed envelope should be deposited in physical form within 11 / 12 / 2019 up to 17 : 00 hr. to the address: Sr. Manager (Contract Cell), 2nd Floor, Administrative Building, Sagardighi Thermal Power Project, P.O: Manigram, Dist: Murshidabad, Pin.742237.

Bidders must furnish the **Earnest Money Deposit (EMD)** in the form of “**Demand Draft/BC/BG**” of amount **Rs 19,780/- (Rupees Nineteen thousand seven hundred eighty only)** in the favour of “**West Bengal Power Development Corporation Limited**” payable at **STATE BANK OF INDIA, Sagardighi branch (Code no. 11377)** or, in the form of “**Bank Guarantee**” for one year having claim period of **another 3 months** on any Scheduled Bank incorporated in India. Bank Guarantee issued by Foreign Branches / Foreign Offices of such scheduled Banks should be counter guaranteed by the Indian Branch of that scheduled bank incorporated in India OR any branch of an International Bank situated in India or registered with Reserve Bank of India as a scheduled foreign bank OR any foreign bank which is not a scheduled bank in India provided the Bank Guarantee issued by such Bank is Counter guaranteed by any Scheduled Bank incorporated in India.

- b. MSME / NSIC registered SSI units are not exempted from depositing EMD.
- c. EMD of the successful bidder will be returned after Successful completion of the job duly certified by the controlling officers.
- d. WBPDCCL reserves the right of forfeiture of Earnest Money deposit in case the tenderer, after opening of tender, withdraws/amends/impairs/derogates/revokes his tender within the validity period or extension thereof.
- e. No interest will be payable by WBPDCCL on the above Earnest Money.
- f. Earnest Money of unsuccessful tenderers shall be refunded to them after issuance of the confirmed service order to the successful Bidder.



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Step-II: Qualification bid & Techno-Commercial Bid: Cover – II

A. SUBMISSION OF MANDATORY DOCUMENTS AS PER FOLLOWING CRITERIA

- Valid PAN, GST Registration certificate, IT returns of last financial year or previous year, Provident Fund Registration Certificate and ESI registration certificate.
- The bidder should have credential of executing similar works under Govt/quasi Govt organization/any renowned private for a period of at least one (01) years during last seven (07) years.

Executed order (indented job) value criterion:

- In Single Order** – Executing value of work not less than Rs. 7,91,008/- in a single order per year or part thereof.
- In two orders** – Executing value of work not less than Rs. 4,94,380/- in each order per year or part thereof.
- In three orders** – Executing value of work not less than Rs. 3,95,504/- in each order per year or part thereof.

(If submitted AMC Order period is more than one year, yearly weighted value will be taken as qualifying amount for all

NB: Extension/ repeat order **without discontinuation of work upto one year** only viz Sl 2a, 2b, 2c.)

- Financial documents to satisfy the criteria that the average annual turnover for consecutive three years within last 04 FY not less than **Rupees 2.97 lakh** and net worth should be positive in each year.
- Scan copy of Scope of work, all the other terms & conditions (as per enclosures) duly signed must be uploaded as token of acceptance.

5. Non submission of any above document may disqualify the bidder.

Step-III :Price Bid (BOQ) : Cover – III

(To be uploaded in “Finance Cover”)

The financial proposal should contain the following document in one cover (Finance cover).

The bidder is to quote the rate in the space marked for quoting rate in the BOQ. **(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder). Bidder must quote for ALL items mentioned in BOQ . BOQ sheet with all cells filed-up must be submitted in Financial Cover. Non-submission of this sheet under Financial cover and partial quoting will lead to rejection of the bid.**

Statutory Taxes as per Govt. rule will be paid extra.

Advice to the Bidders:

Bid documents can be downloaded from the web site: <https://wbtenders.gov.in>.

Tenderers must deposit earnest money in a separate sealed envelope superscripting Earnest Money, tender notice number, phone no of party , name of the work and due date of opening. The envelope containing earnest money will be opened first. The Earnest Money (EMD) should be deposited in physical form and all other bids including the scan copy of EMD should be uploaded separately through Web site.

The dates of download, pre bid and opening of tender shall be as per the following schedule:

| | |
|---|-----------------------------------|
| Start Date of download of tender paper | From 22 / 11/ 19 after 09:30 hrs. |
| Pre-bid discussion | On 05 / 12 / 19 at 15: 00 hrs. |
| Last date of Submission / Upload of quotation | On 11 / 12 / 19 at 15:00 hrs. |
| Date of opening bid | On 13 / 12 / 19 at 15:00 hrs. |

In case due to unforeseen reasons the date of submission & opening becomes a holiday or in case of any unavoidable circumstances whatsoever, in that event the same will be opened in the next working day at the same time & venue.

The Corporation reserves the right to accept / cancel any or all tenders without assigning any reason whatsoever. The WBPDCCL does not bind itself to accept the lowest tender and qualification of tenderer will be adjudged as per sole discretion of WBPDCCL authority. The validity of tender will remain effective for 4(four) months from the date of opening of Price-Bid of tender.

For Further details Please Visit: <https://wbtenders.gov.in>.

(Aloke Datta Roy)
General Manager, SgTPP / WBPDCCL.