



# THE WEST BENGAL POWER DEVELOPMENT CORPORATION LTD.

SAGARDIGHI THERMAL POWER PROJECT

OFFICE OF THE GENERAL MANAGER

CONTRACT CELL

**Tender Ref. No.:** SgTPP/CC/Tend/20-21/F-2002

**NIT No.** WBPDCCL/SGTPP/NIT/E1421/20-21 on 2020-10-19 16:18:23

E-Tenders in prescribed format are invited for the following job at Sagardighi Thermal Power Project from interested agencies working under Govt. organization /PSU/ Govt. undertakings or any renowned private organization in three steps bid of e-tendering process:

Name of the work	Estimated Amount	Earnest Money Deposit	Time Period
ARC type work order for ITC Department at SgTPP, WBPDCCL for two (02) years.	Rs.31,76,560/-	Rs. 63,600/- (by Bank Guarantee)	Two (02) years.

## 1. General Guidance for e-tendering:

Interested bidders are requested to log on to the website <https://wbtenders.gov.in> to participate in the bid.

## 2. Registration of Bidders:

Bidders who are willing to take part in the process of e-tendering are required obtaining Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. n Code Solutions, Safes crypt, e-mudhra, TCS, MTNL, IDRBT) or as mentioned in e-tendering portal of GOWB <https://wbtenders.gov.in>. DSC is given as a USB e-Token. After obtaining the class II/III Digital Signature Certificate (DSC) from the approved CA, they are required to register the Digital Signature Certificates through there registration system available in the website.

## 3. Steps of the tender:

### Step-I: Earnest Money Deposit (EMD): [Cover-I]

(i) **Value of EMD:** The EMD for this tender is Rs.63,600.00 [Rupees Sixty three thousand six hundred only]

### (ii) **Mode of submission:**

- EMD shall be submitted either ONLINE through this portal or in the form of Bank Guarantee (BG). EMD payment in any other form will not be accepted.
- In case of online deposition of EMD, online mode is to be selected in the payment mode of the portal and against online Bank, both ICICI Bank and ICICI NEFT/RTGS modes are to be selected. It may be noted that the bank processing may take some time and bidders shall not be allowed to upload bid documents until and unless EMD amount is deposited through the portal. So, the bidders should submit EMD well ahead of the last date of submission of EMD.
- To submit Bank Guarantee as EMD, bidders shall have to opt for EXEMPTION in this portal and scanned copy of the BG is to be uploaded in the portal. The Original BG must be submitted in physical form in a sealed envelope superscripting Earnest Money, NIT number, phone no of bidder, name of the work and due date of opening either by hand or through post 48 hours prior to opening of the bid (Part-I & II) [Except Sunday, Saturday & holiday] to the address: The Sr. Manager (Contract Cell), 2nd Floor, Administrative Building, Sagardighi Thermal Power Project, P.O: Manigram, Dist: Murshidabad, Pin: 742237. Otherwise the bid shall not be considered for evaluation.
- Bank Guarantee (as per enclosed format Attachment-1) shall be from any Scheduled Bank incorporated in India in the name of "The West Bengal Power Development Corporation Limited". Bank Guarantee issued by Foreign Branches / Foreign Offices of such scheduled Banks should be counter guaranteed by the Indian Branch of that scheduled bank incorporated in India OR any branch of an International Bank situated in India or registered with Reserve Bank of India as a scheduled foreign bank OR any foreign bank which is not a scheduled bank in India provided the Bank Guarantee issued by such Bank is Counter guaranteed by any Scheduled Bank incorporated in



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India. The Bank Guarantees (BG), if submitted, should remain valid for six months period from the date of opening of the tender with a claim period of further three months.

**Note: However under no circumstances would any guarantee be accepted from any Regional Rural Bank or State Co-operative Bank or Urban Co-operative Bank.**

- (iii) After uploading of “Award of contract” (AOC) in the portal, EMD amount (deposited online) of the successful bidder will be automatically transferred from the pooling account to the respective ICICI account of SGTPP and for the unsuccessful bidders, EMD amount shall automatically be returned to the respective debited accounts of the participating bidders.
- (iv) BG submitted by the unsuccessful bidders, if any, shall be returned against specific written applications received from the respective unsuccessful bidders after placement of contract on the successful bidder.
- (v) In case of cancellation of the tender and bid rejection, same methodology shall be followed as mentioned in (iii) and (iv) above respectively.
- (vi) WBPDCCL reserves the right of forfeiture of Earnest Money deposit in case the tenderer after opening of tender, withdraws/amends/impairs/derogates/revokes his tender within the validity period or extension thereof.
- (vii) No interest, as may be accumulated during its retention, will be payable by WBPDCCL on the above Earnest money.

**NB: NSIC/SSI/MSME Certificates of Registered unit are not exempted from submission of Earnest Money Deposit.**



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## STEP-II: QUALIFICATION BID & TECHNO-COMMERCIAL BID: COVER – II

### A. SUBMISSION OF MANDATORY DOCUMENTS AS PER FOLLOWING CRITERIA

1. Valid PAN, GST Registration certificate, IT returns of last financial year or previous year, Provident Fund Registration Certificate and ESI registration certificate.

2. The bidder should have experience of doing IT and Communication related jobs directly under Govt. /quasi Govt. organization /any renowned private during the period of last seven years in the following manners.

➤ **In single order** – Executing value of work not less than Rs.12,70,624 lakh per year per order.

➤ **In two orders** – Executing value of work not less than Rs.7,94,140 lakh per year per order.

➤ **In three orders** – Executing value of work not less than Rs. 6,35,312 lakh per year per order.

**NB:** Extension/ repeat order **without discontinuation of work** only be treated as one order.

3. Financial documents to satisfy the criteria that the average annual turnover for consecutive 03 years within last 04 FY not less than **Rs 4,76,484 lakh** and net worth should be positive in each year.

4. **TECHNO-COMMERCIAL BID:** Signed and sealed copy of tender document must be submitted. No deviation is allowed.

### B. OTHER IMPORTANT DOCUMENTS TO BE UPLOADED

Provident Fund Registration Certificate, Audited balance Sheet & Profit & Loss Account for consecutive 03 years within last 04 FY (with auditor signature in each page with membership no ) and ESI registration certificate.

## STEP-III : PRICE BID ( BOQ ) : COVER – III

(To be uploaded in “Finance Cover”)

The financial proposal should contain the following document in one cover (Finance cover).

The bidder is to quote the rate in the space marked for quoting rate in the BOQ.(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder).Bidder must quote for ALL items mentioned in BOQ . BOQ sheet with all cells filed-up must be submitted in Financial Cover. Non-submission of this sheet under Financial cover and partial quoting will lead to rejection of the bid.

Statutory Taxes as per Govt. rule will be paid extra.

### Advice to the Bidders:

Bid documents can be downloaded from the web site: <https://wbtenders.gov.in>.

Tenderers must deposit earnest money in a separate sealed envelope superscripting Earnest Money, tender notice number, phone no of party , name of the work and due date of opening. The envelope containing earnest money will be opened first.

The Earnest Money (EMD) should be deposited in physical form and all other bids including the scan copy of EMD should be uploaded separately through Web site.

The dates of download, pre bid and opening of tender shall be as per the following schedule:

Start Date of download of tender paper	22 / 10/ 2020 to 09 : 00 hr.
Pre-bid discussion	06/ 11 / 2020 at 15 : 00 hr.
Last date of Submission / Upload of quotation	11 / 11 / 2020 up to 17 : 00 hr.
Date of opening bid	13 / 11 / 2020 at 15 : 00 hr.

In case due to unforeseen reasons the date of submission & opening becomes a holiday or in case of any unavoidable circumstances whatsoever, in that event the same will be opened in the next working day at the same time & venue.

The Corporation reserves the right to accept / cancel any or all tenders without assigning any reason whatsoever. The WBPDCCL does not bind itself to accept the lowest tender and qualification of tenderer will be adjudged as per sole discretion of WBPDCCL authority. The validity of tender will remain effective for 4(four) months from the date of opening of Price-Bid of tender.

**For Further details Please Visit: <https://wbtenders.gov.in>**

(Kaushik Datta)  
General Manager,  
SgTPP / WBPDCCL.