



WBPDCCL

# THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED

(A Government of West Bengal Enterprise)

Corporate Identity No. : UJ40104WB1985SGC039154

: Registered & Corporate Office :

'Bidyut Unnayan Bhaban', Plot No. 3/C, LA-Block, Sector III, Bidhannagar, Kolkata - 700 106

• Phone : (033) 2339-3200 / 3300 • Fax : (033) 2339-3186 / 2339-3286 / 2339-3197

• Website : www.wbpdcl.co.in

## NOTICE INVITING TENDER

Tender Reference Nos. : COHRA01010003/ 90

Date: 07.01.22

Tender in two step bid system are invited from reputed and resourceful agencies in West Bengal for awarding "Supply and delivery of Packaged Drinking Water" at Bidyut Unnayan Bhaban, Corporate Office.

### A) Name of the Job:

"Supply and delivery of Packaged Drinking Water" at "Bidyut Unnayan Bhaban", Plot No. 3/C, LA-Block, Sector-III, Saltlake City, WBPDCCL.

### B) Scope of the Job:

#### i. Specifications of the "Packaged Drinking Water":

- |    |                               |   |                                                                                                  |
|----|-------------------------------|---|--------------------------------------------------------------------------------------------------|
| a. | Brand                         | : | Bislery / Kinley / Acuaфина or any reputed brand having same BIS specifications.                 |
| b. | Sizes of Bottle               | : | a. 01 Liter Bottle<br>b. 500ml Bottle<br>c. 250 ml Bottle                                        |
| c. | Periodicity of supply         | : | on monthly basis                                                                                 |
| d. | Tentative Monthly Requirement | : | a. 01 Liter Bottle – 250 bottle<br>b. 500ml Bottle – 250 bottle<br>c. 250 ml Bottle – 250 bottle |
| f. | Validity of rate              | : | Rate shall remain same throughout the contract period including extension period, if any.        |

#### ii. Schedule of Supply & Delivery:

Materials to be delivered at no extra cost on monthly basis during the contract period. Moreover, if addition quantity is required such has to be supplied within 01 (One) day of intimation. Tentative monthly requirement of each item may increase/decrease by 10%

#### iii. Place of delivery:

"Bidyut Unnayan Bhaban", Plot No. 3/C, LA-Block, Sector-III, Salt Lake City, WBPDCCL.

### C) Period of Contract:

Initially the contract shall be awarded for **12 months**, which may be **extended at the same rate terms and condition for another 6 months based on satisfactory performance of the agency and/or on management decision.**

Contd... P/2

Bandel Thermal Power Station  
GM - (033) 2684 6369  
E-mail : gmbtps@wbpdcl.co.in  
Fax : 2684 6151

Santalalith Thermal Power Station  
GM - (03251) 260 227 / 250 / 341  
E-mail : gmstps@wbpdcl.co.in  
Fax : 260 217, PBX : 260 197

Kolaghat Thermal Power Station  
GM - (03228) 231 110  
E-mail : gmktps@wbpdcl.co.in  
Fax : 231 280

Bakreswar Thermal Power Station  
GM - (03462) 220 201  
E-mail : gmbktpp@wbpdcl.co.in  
Fax : 220 214, 220 346

Sagardighi Thermal Power Project  
GM - (03483) 237 099, E-mail : gmstgpp@wbpdcl.co.in  
Fax : (03483) 237 002

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**D) Bid System :** The tender shall contain two part:

- 1) **Qualifying Requirement** wherein the prospective bidder has to submit the following documents:
  - a. Self attested copies of Trade License (up to date),
  - b. GST Registration Certificate,
  - c. PAN Card,

The tender document issued has to be submitted after due endorsement by the agency as notional acceptance of terms and condition of tender. Such information has to be provided in Annexure – A.

- 2) **Price Bid** shall contain the rate at which the agency is willing to undertake the job for the above mentioned contract period. The price has to be quoted in Annexure–B.

**E) Submission of Tender:** The tender have to submit in a sealed cover duly Super-scribing on the envelope the Name of the agency, name of the job and the tender reference number and containing the bids in envelopes duly super-scribed **Qualifying requirement & Price Bid** which may be submitted to The GM(HR&A) “Bidyut Unnayan Bhaban”, 3/C, LA-Block, Sector-III, Salt Lake City, Kolkata-700 106 on all working days within **31/01/2022, 2:00 pm**.

**No tender submission received through post and after due date and time will be entertained.**

**F) Evaluation of Tender:** The WBPDCCL reserve the right to accept any tender or reject any or all tenders or split the tender or cancel/ withdraw the invitation of tender, without assigning any reason for such decision. Such decision by the WBPDCCL shall not be subject to question by any tenders and the WBPDCCL shall bear no liability consequent upon such decision.

**G) Opening of Tender:** Tender paper received within the due date and time will be opened on **02/02/2022 at 11.00 am** in presence of the participating bidders.

**H) Rejection terms:**

- a. The WBPDCCL reserves the right to accept or reject any or all offers or cancel / withdraw the invitation of rate quotation, without assigning any reason for such decision. Such decision by the WBPDCCL shall not be subject to question by any bidder and the WBPDCCL shall bear no liability consequent upon such decision.
- b. The management reserves to right to terminate the contract with 07 (seven) days notice if performance / service is found to be non-satisfactory.

Sd/-  
**General Manager (HR&A)**

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Memo No. : COHRA001100/90 (i-v)

Date: 07.01.22

Copy for kind information to:

1. The Director (HR&A) / (F&A and Co. Secy.), WBPDC.
2. The General Manager (F&A), WBPDC – He is requested to depute one officer during opening of Tender on 02/02/2022 at 11:00 am.
3. The General Manager (M&C), Corporate Office, WBPDC-for arrangement to upload the WBPDC internet, please.
4. Notice Board, Corporate Office, WBPDC.

  
General Manager (HR&A)



ANNEXURE -- A

I) Qualifying Requirement :

<b>Name of Agency:</b>	
<b>Address:</b>	
<b>PAN</b>	
<b>GST NO:</b>	
<b>Copies of Work Order /Agreement / Certificate / Credential Certificate, etc.</b>	

**ANNEXURE – B**

**II) Price Bid:**

<b>Name of Agency:</b>			
<b>Address:</b>			
<b>SAC (Services Accounting Codes)</b>			
<b>RATE(Rs.) Per Pcs.</b>	<b><u>1 Ltr. Bottle</u></b>	<b><u>500ml Bottle</u></b>	<b><u>250 ml Bottle</u></b>
<b>GST(%), if any</b>			

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name in Full

\_\_\_\_\_  
Office seal