



THE WEST BENGAL POWER DEVELOPMENT CORPORATION LTD.

SAGARDIGHI THERMAL POWER PROJECT

OFFICE OF THE GENERAL MANAGER

CONTRACT CELL

Tender Ref. No.: CC/Tend/22-23/WBPDCL-15026(11)/1/2022-SGTPP

N.I.T : WBPDCCL/SGTPP/NIT/E1905/22-23 dated 10-06-2022

Name of the work: Maintenance Contract of C&I system (Mandatory Jobs & Other Jobs) for C&I-I & C&I-OPH at Stg-I, SgTPP for Two(02) years.

Dear Sir,

E-tenders are invited in Three steps bid system [**Step-I** i.e. Earnest money deposit, **Step-II** i.e. Qualification bid & Techno-commercial bid and **Step-III** i.e. Price bid] for the above mentioned job. Quotations for Step-I to Step-III shall be submitted through the web site <https://www.wbtenders.gov.in>. Following Annexure are enclosed herewith as tender documents:

Following tender documents are enclosed:-

1	Technical Specification of Work, Scope & Area of Work, Instrument/Panel Cleaning Schedule, Preventive Maintenance Schedule, Overhauling, Upgradation & Other Jobs.	:	ANNEXURE-I
2	Mandatory safety clauses	:	ANNEXURE-II
3	General Terms and Conditions	:	ANNEXURE-III
4	Special, Commercial, Technical & Other Terms & Conditions	:	ANNEXURE-IV
5	Itemwise Estimated Rate for OVERHAULING, UPGRADATION & OTHER JOBS	:	ANNEXURE-V
6	Attachment	i) Proforma for Bank Guarantee for EMD	: ATTACHMENT-1
		ii) Proforma for Bank Guarantee for Performance Guarantee	: ATTACHMENT-2
7	BID MATRIX	:	ANNEXURE-11
8	DECLARATION BY BIDDER	:	ANNEXURE-11 A
9	CHECK LIST (TO BE UPLOADED)	:	ANNEXURE-VI

Yours faithfully,

Sd/-

(Alok Kumar Maity)
General Manager,
SgTPP,WBPDCL



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N.I.T : **WBPDC/SGTPP/NIT/E1905/22-23** dated 10-06-2022

E-tenders in prescribed format are invited for the following job at Sagardighi Thermal Power Project from interested parties in four steps bid system of E-tendering process:

Name of the work	Estimated Amount	Earnest Money Deposit	Time Period
Maintenance Contract of C&I system (Mandatory Jobs & Other Jobs) for C&I & C&I-OPH at Stg-I, SgTPP.	Rs.2,07,44,809/-	Rs.4,14,897 /- (Bank Guarantee or online mode)	Two (02) years

1. General Guidance for e-tendering :

Interested bidders are requested to log on to the website <https://wbtenders.gov.in> to participate in the bid.

2. Registration of Bidders :

Bidders who are willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. n Code Solutions, Safes crypt, e-mudhra, TCS, MTNL, IDRBT) or as mentioned in e-tendering portal of GOWB <https://wbtenders.gov.in>. DSC is given as a USB e-Token. After obtaining the Class II/III Digital Signature Certificate (DSC) from the approved CA, they are [required to register](#) the Digital Signature Certificates through there registration system available in the website.

3. Steps of the tender :

Step – I: Earnest Money Deposit (EMD): Cover - I

- The Earnest Money (EMD) should be deposited in online mode (NEFT/RTGS) or in the form of Bank Guarantee (BG). No other mode will be accepted for EMD. In case of online EMD payment, online mode is to be selected in the tender portal and then, against online Bank, both ICICI Bank and ICICI NEFT/RTGS modes are to be selected. EMD submission through online portal may take some time to materialize, until then no tender document can be uploaded to the portal. Hence, it is advised to the bidders to submit EMD well in advance of the last date of submission.
- Where Bank Guarantee is to be submitted as EMD, Exempted mode of the portal has to be selected and scan copy of bank Guarantee has to be uploaded. Original copy of the bank Guarantee is to be submitted by the bidder in a sealed envelope superscripting Earnest Money, NIT No., Name of the work, Last Date of Submission and Contact number of bidder to the address: The Sr. Manager (Contract Cell), 2nd Floor, Administrative Building, Sagardighi Thermal Power Project, P.O: Manigram, Dist: Murshidabad, Pin: 742237 by hand or through post **48 hour** prior to opening of the bid [except Sunday or Holiday], failing which the bid may be rejected. **Bank Guarantee must be valid for six (06) months** from the last date of bid submission/uploading **having claim period of another three (03) months** on any Scheduled Bank incorporated in India. Bank Guarantee issued by Foreign Branches / Foreign Offices of such scheduled Banks should be counter guaranteed by the Indian Branch of that scheduled bank incorporated in India OR any branch of an International Bank situated in India or registered with Reserve Bank of India as a scheduled foreign bank OR any foreign bank which is not a scheduled bank in India provided the Bank Guarantee issued by such Bank is Counter guaranteed by any Scheduled Bank incorporated in India.
Note::However under any circumstances Bank Guarantee from Regional Rural Banks or State Co-operative Banks or Urban Co-operative Banks would not be accepted.
- After uploading of “Award of contract” (AOC) in the portal, EMD amount (deposited online) of the successful bidder will be automatically transferred from the pooling account to the respective ICICI account of SGTPP and for the unsuccessful bidders, EMD amount (deposited online) shall automatically be returned to the respective debited accounts of the participating bidders.
- BG submitted as EMD by the unsuccessful bidders, if any, shall be returned against specific written applications received from the respective unsuccessful bidders after placement of contract on the successful bidder.
- In case of tender cancellation or bid rejection, same process will be followed as mentioned in **c.** and **d.**
- EMD of the successful bidder will be returned after Successful completion of the job or after warranty /guarantee / defect liability period (as applicable) duly certified by the controlling officer.
- WBPDC reserves the right of forfeiture of Earnest Money deposit in case the bidder, after opening of tender, withdraws/amends/impairs/derogates/revokes his tender within the validity period or extension thereof.
- No interest will be payable by WBPDC on the above Earnest Money.
- Govt. organizations are exempted from submission of Earnest Money deposit against submission of acceptable (As per discretion of WBPDC) documents.

Note: NSIC/MSME/SSI registered units are not exempted from deposition of EMD.



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Step-II: Qualification bid & Techno-Commercial Bid: Cover – II

A. SUBMISSION OF MANDATORY DOCUMENTS AS PER FOLLOWING CRITERIA

- (i) Valid PAN, (ii)IT returns of consecutive three(03) Assessments years (AY 2018-19,AY 2019-20 & AY 2020-21) (iii) GST Registration certificate.
- (i) (a) The bidder must have work experience of at least 1 year continuous AMC job under C&I dept. of main power house at any coal based thermal power plant of 200MW or more, directly under Govt. /quasi Govt. organization /any renowned private sector. during the period of last seven(07) years in the following manners:-

- **In single order** – Executing value of work not less than **Rs. 82.97 lakh (excluding tax) per year per order.**
- **In two orders** – Executing value of work not less than **Rs. 51.86 lakh (excluding tax) per year per order.**
- **In three orders** – Executing value of work not less than **Rs. 41.48 lakh (excluding tax) per year per order.**

NB: Extension/repeat order **without discontinuation of work** only will be treated as one order. Submission of Completion Certificate is mandatory in each case.

2. (i)(b)

- Any bidder who has been imposed penalty/LD of more than 3% of the annual contract value by any of the WBPDC Plant within last 7 years will not be qualified. The bidder shall submit a self declaration in this respect.

- Any bidder who has been issued 2 or more caution letter by any of the Plant Head against a single contract within last 7 years will be disqualified if unsatisfactory /no reply is received from the bidder. The bidder shall submit a self declaration in this respect.

- (ii) Financial documents to satisfy the criteria that the average annual turnover for three (03) years as stated above not less than **Rs 31.11 lakh** and net worth should be positive in each year.

3. TECHNO-COMMERCIAL BID: Signed and sealed copy of tender document must be submitted. No deviation is allowed.

B. Other important Documents to be uploaded

Provident Fund Registration Certificate. Audited balance Sheet and Profit & Loss Account for consecutive three (03) financial years (i.e. for **FY 2017-18, FY 2018-19 & FY 2019-20**) (with auditor signature in each page with membership no.) and ESI registration certificate.

Step-III :Price Bid (BOQ) : Cover – III

(To be uploaded in “Finance Cover”)

The financial proposal should contain the following document in one cover (Finance cover).

The bidder is to quote the rate in the space marked for quoting rate in the BOQ. (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder). Bidder must quote for ALL items mentioned in BOQ. BOQ sheet with all cells filed-up must be submitted in Financial Cover. **Non-submission of this sheet under Financial cover and partial quoting will lead to rejection of the bid.** Statutory Taxes as per Govt. rule will be paid extra. Bidders are instructed to fill BOQ as follow-

- For BOQ1: Overall percentage quoting is to be done for Sl.no. 1.01, 1.02 , 1.03 & 1.04 as per BOQ1. Therefore same percentage applicable to all Sl. Nos. and also for all the items of Sl.No. 1.02.
- For BOQ2: Item wise quoting is to be done. For Sl.no. 1.01 quote within respective estimated unit cost & Rs. 5 Lacs
- For BOQ3: Rate of Sl.no. 1.01 & 1.02 are to be put exactly derived from BOQ1 & BOQ2 respectively. No deviation allowed.

Advice to the Bidders:

Bid documents can be downloaded from the web site: <https://wbtdenders.gov.in> directly with the help of the e-Token provided. All bid documents are to be submitted/ uploaded online through the said Website within the stipulated date and time as given below. This is the only mode of collection of tender documents. The envelope containing original BG if submitted as earnest money should be deposited in physical form by the bidders within due period as mentioned earlier.

The dates of download, pre bid and opening of tender shall be as per the following schedule:

Start Date of download of tender paper	From 08.08.2022 at 10:00 hrs.
Pre-bid discussion	On 23.08.2022 at 15: 30 hrs.
Last date of Submission / Upload of quotation	On 08.09.2022 up to 15:00 hrs.
Date of opening bid	On 12.09.2022 at 15:30 hrs.

In case due to unforeseen reasons the date of submission & opening becomes a holiday or in case of any unavoidable circumstances whatsoever, in that event the same will be opened in the next working day at the same time & venue. The Corporation reserves the right to accept / cancel any or all tenders without assigning any reason whatsoever. The WBPDC does not bind itself to accept the lowest tender and qualification of bidder will be adjudged as per sole discretion of WBPDC authority. The validity of tender will remain effective for **4(four)** months from the date of opening of Price-Bid of tender. **For Further details Please Visit: <https://wbtdenders.gov.in>**

Sd/-
(Alok Kumar Maity)
General Manager, SgTPP, WBPDCL