



THE WEST BENGAL POWER DEVELOPMENT CORPORATION LTD.

SAGARDIGHI THERMAL POWER PROJECT

OFFICE OF THE GENERAL MANAGER

CONTRACT CELL

WBPDC

Tender Ref. No.: SgTPP/CC/Tend/22-23/ E 639495

N.I.T.NO.: WBPDC/SGTPP/NIT/E2155/22-23 dated: 09-02-2023

E-tenders in prescribed format are invited for the following job at Sagardighi Thermal Power Project from interested parties in three steps bid system of E-tendering process:

| Name of the work | Estimated Amount | Earnest Money Deposit | Time Period |
|---|------------------|---|-------------------|
| Service contract for Retro-fitment of SIPOS Germany Make Actuators with Indigenous Actuators at Unit-1 & 2 under EMIPH-I Department at SgTPP. | Rs.11,15,688/- | Rs.22,314/- (Bank Guarantee or online mode) | Thirty (30) days. |

1. General Guidance for e-tendering :

Interested bidders are requested to log on to the website <https://wbtenders.gov.in> to participate in the bid.

2. Registration of Bidders :

Bidders who are willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. n Code Solutions, Safes crypt, e-mudhra, TCS, MTNL, IDRBT) or as mentioned in e-tendering portal of GOWB <https://wbtenders.gov.in>. DSC is given as a USB e-Token. After obtaining the Class II/III Digital Signature Certificate (DSC) from the approved CA, they are required to register the Digital Signature Certificates through there registration system available in the website.

3. Steps of the tender :

Step - I: Earnest Money Deposit (EMD): Cover - I

- The Earnest Money (EMD) should be deposited in online mode (NEFT/RTGS) or in the form of Bank Guarantee (BG). No other mode will be accepted for EMD. In case of online EMD payment, online mode is to be selected in the tender portal and then, against online Bank, both ICICI Bank and ICICI NEFT/RTGS modes are to be selected. EMD submission through online portal may take some time to materialize, until then no tender document can be uploaded to the portal. Hence, it is advised to the bidders to submit EMD well in advance of the last date of submission.
- Where Bank Guarantee is to be submitted as EMD, Exempted mode of the portal has to be selected and scan copy of bank Guarantee has to be uploaded. Original copy of the bank Guarantee is to be submitted by the bidder in a sealed envelope superscripting Earnest Money, NIT No., Name of the work, Last Date of Submission and Contact number of bidder to the address: The Sr. Manager (Contract Cell), 2nd Floor, Administrative Building, Sagardighi Thermal Power Project, P.O: Manigram, Dist: Murshidabad, Pin: 742237 by hand or through post **48 hour** prior to opening of the bid [except Sunday or Holiday], failing which the bid may be rejected. **Bank Guarantee must be valid for six (06) months** from the last date of bid submission/uploading **having claim period of another three (03) months** on any Scheduled Bank incorporated in India. Bank Guarantee issued by Foreign Branches / Foreign Offices of such scheduled Banks should be counter guaranteed by the Indian Branch of that scheduled bank incorporated in India OR any branch of an International Bank situated in India or registered with Reserve Bank of India as a scheduled foreign bank OR any foreign bank which is not a scheduled bank in India provided the Bank Guarantee issued by such Bank is Counter guaranteed by any Scheduled Bank incorporated in India.
Note::However under any circumstances Bank Guarantee from Regional Rural Banks or State Co-operative Banks or Urban Co-operative Banks would not be accepted.
- After uploading of "Award of contract" (AOC) in the portal, EMD amount (deposited online) of the successful bidder will be automatically transferred from the pooling account to the respective ICICI account of SGTPP and for the unsuccessful bidders, EMD amount(deposited online) shall automatically be returned to the respective debited accounts of the participating bidders.
- BG submitted by the unsuccessful bidders, if any, shall be returned against specific written applications received from the respective unsuccessful bidders after placement of contract on the successful bidder.
- In case of tender cancellation or bid rejection, same process will be followed as mentioned in c. and d.
- EMD of the successful bidder will be returned after Successful completion of the job or after warranty /guarantee / defect liability period (as applicable) duly certified by the controlling officer.
- WBPDC reserves the right of forfeiture of Earnest Money deposit in case the bidder, after opening of tender, withdraws/amends/impairs/derogates/revokes his tender within the validity period or extension thereof.
- No interest will be payable by WBPDC on the above Earnest Money.
- Govt. organizations are exempted from submission of Earnest Money deposit against submission of acceptable (As per



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Note:: NSIC/MSME/SSI registered units are not exempted from deposition of EMD.

Step-II: Qualification bid & Techno-Commercial Bid: Cover - II

A. SUBMISSION OF MANDATORY DOCUMENTS AS PER FOLLOWING CRITERIA

1. (i) Valid PAN, (ii)IT returns of consecutive three(03) Assessments years (AY 2018-19,AY 2019-20 & AY 2020-21), (iii)GST Registration Certificate.
2. (i) The Bidder should have direct experience in erection/servicing/replacement of actuator operated valves directly under government / Quasi government / any renowned private sector during last seven (07) years ending as on last day of the previous month from the date of publication of the NIT as per requirement as mentioned below:-
 - **In single order** - Executing value of work not less than **Rs. 8,92,551/- (excluding tax) per order.**
 - **In two orders** - Executing value of work not less than **Rs. 5,57,844/- (excluding tax) per order.**
 - **In three orders** - Executing value of work not less than **Rs. 4,46,276/- (excluding tax) per order.**

NB: (a)Extension/repeat order **without discontinuation of work** only will be treated as one order.

(b)The bidder must upload order copy including schedule of work or work Completion Certificate including schedule of work in support of any one of the above.

(ii)Financial documents are to be submitted to satisfy the criteria that the average annual turnover for 03 consecutive years within last 04 FY is not less than **Rs.3,34,707/-** and **net worth** should be **positive** in each year.

3. **TECHNO-COMMERCIAL BID:** Signed and sealed copy of entire tender document along with filled up Annexure-11, 11A and V must be submitted. The bidder also has to submit a **blank copy** of the price bid (BOQ) format with price column tick (✓) marked against each item, indicating that price has been quoted against respective item in the un-priced bid. No deviation is allowed.

Note: Tenders submitted without the above techno-commercial requirements shall be liable for rejection.

B. Other important Documents to be uploaded

Provident Fund Registration Certificate. Audited balance Sheet and Profit & Loss Account for consecutive three (03) financial years (i.e. for **FY 2017-18,FY 2018-19 & FY 2019-20**) (with auditor signature in each page with membership no.) and ESI registration certificate.

Step-III :Price Bid (BOQ) : Cover - III

(To be uploaded in "Finance Cover")

The bidder is to quote the individual rates in the space marked for quoting rate in the BOQ. **(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder). Bidder must quote for ALL items mentioned in BOQ.** BOQ sheet with all cells filed-up must be submitted in Financial Cover. The bidder must also mention the **SAC code** in the BOQ. **Non-submission of these sheets under Financial cover and partial quoting will lead to rejection of the bid.** Statutory Taxes as per Govt. rule will be paid extra.

Advice to the Bidders:

Bid documents can be downloaded from the web site: <https://wbtenders.gov.in> directly with the help of the e-Token provided. All bid documents are to be submitted/ uploaded online through the said Website within the stipulated date and time as given below. This is the only mode of collection of tender documents. The envelope containing original BG if submitted as earnest money should be deposited in physical form by the bidders within due period as mentioned earlier. The dates of download, pre bid and opening of tender shall be as per the following schedule:

| | |
|---|---------------------------------------|
| Start Date of download of tender paper | From 01/03/2023 at 10:00 hrs. |
| Pre-bid discussion | On 08/03/2023 at 15: 30 hrs. |
| Last date of Submission / Upload of quotation | On 25/03/2023 up to 15:00 hrs. |
| Last date of Submission of hard copy of Bank Guarantee at SgTPP (if deposited as EMD) | On 25/03/2023 up to 15:00 hrs. |
| Date of opening bid | On 27/03/2023 at 15:30 hrs. |

In case due to unforeseen reasons the date of submission & opening becomes a holiday or in case of any unavoidable circumstances whatsoever, in that event the same will be opened in the next working day at the same time & venue. The Corporation reserves the right to accept / cancel any or all tenders without assigning any reason whatsoever. The WBPDC does not bind itself to accept the lowest tender and qualification of bidder will be adjudged as per sole discretion of WBPDC authority. The validity of tender will remain effective for **4(four)** months from the date of opening of Price-Bid of tender. **For Further details Please Visit: <https://wbtenders.gov.in>**

(Handwritten signature)
(Alok Kumar Maity)
 General Manager, SgTPP/WBPDC