



THE WEST BENGAL POWER DEVELOPMENT CORPORATION LTD.
SAGARDIGHI THERMAL POWER PROJECT
OFFICE OF THE GENERAL MANAGER
CONTRACT CELL

Notice Inviting E-Tender

Ref. No.: WBPDCCL/Tend-Adv/CC/18-19/293/SgTPP

Date: 20.08.2018

NIT No.: WBPDCCL/SgTPP/NIT/E1182/18-19

1.	Name and address of the power station/unit	:	Sagardighi Thermal Power Project. P.O. Monigram, P.S. Sagardighi, Dist: Murshidabad, West Bengal, Pin-742237
2.	NIT no. and date	:	<u>NIT No.: WBPDCCL/SGTPP/NIT/E1182/18-19</u> on 03.08.2018
3.	Name of the job	:	Annual contract for housekeeping/Cleaning work at different location of CHP, SgTPP ,Stage-I&II.
4.	Start and Last date for downloading of Tender document	:	16/08/18 to 07/09/18 up to 15:00 hr.
5.	Pre bid meeting	:	28/08/18 at 15: 30 hr.
6.	Bid submission/ uploading last date	:	07/09/18 up to 15: 00 hr.
7.	Opening date (Cover-I &II)	:	10/09/18 at 15-30 hr.
8.	Contact person	:	Mr. Jayanta Modak. Sr. Manager (Contract Cell), SgTPP.
9.	Telephone No. & E- Mail ID of the contact person	:	03483-237012 cc_sgtp@wbpdcl.co.in

E-tenders in prescribed format are invited for the following job at Sagardighi Thermal Power Project from interested parties in three steps bid of E-tendering process:

Name of the work	Estimated value	Earnest Money Deposit	Time Period
Annual contract for housekeeping/Cleaning work at different location of CHP, SgTPP ,Stage-I&II	Rs.2,54,04,558/- +GST as applicable	Rs. 5,08,000/- (by demand draft or Bank Guarantee)	One (01) year with a provision of repeat order for six months.

1. General Guidance for e-tendering :

Interested bidders are requested to log on to the website <https://wbtenders.gov.in> to participate.

2. Registration of Bidders :

Bidders who are willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India(viz. n Code Solutions, Safes crypt , e-mudhra , TCS, MTNL, IDRBT) or as mentioned in e-tendering portal of GOWB <https://wbtenders.gov.in>. DSC is given as a USB e-Token. After obtaining the Class II/III Digital Signature Certificate (DSC) from the approved CA, they are [required to register](#) the Digital Signature Certificates through their registration system available in the website.

- 3. Step-I or Cover-I: Earnest Money Deposit(EMD):** The Earnest Money (EMD) or Bank guarantee should be deposited in physical form within **07.09.2018** up to 15: 00 hr. to the address: Sr. Manager (Contract Cell), 2nd Floor, Administrative Building, Sagardighi Thermal Power Project, P.O: Manigram, Dist: Murshidabad, Pin: 742237 and a scanned copy of EMD in Portable Document Format must be uploaded in EMD cover or in step –I through the web site. Earnest money must be deposited in a separate sealed envelope superscripting Earnest Money, tender notice number, and phone no of party, name of the work. **Earnest Money Deposit (EMD) must be deposit** in the form of “**Demand Draft**” of amount Rs. 5,08,000/-in the favour of “ **The West Bengal Power Development Corporation Limited** ”payable at **STATE BANK OF INDIA, Sagardighi branch(Code no. 11377)**or, in the form of “**Bank Guarantee** ”for one year having claim period of another 03 months on any Scheduled Bank incorporated in India. Bank Guarantee issued by Foreign Branches / Foreign Offices of such scheduled Banks should be counter guaranteed by the Indian Branch of that scheduled bank incorporated in India or any branch of an International Bank situated in India or registered with Reserve Bank of India as a scheduled foreign bank or any foreign bank which is not a scheduled bank in India provided the Bank Guarantee issued by



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such Bank is Counter guaranteed by any Scheduled Bank incorporated in India.

Note: However under no circumstances would any guarantee be accepted from any Regional Rural Bank or State Co-operative Bank or Urban Co-operative Bank.

- Place of submission:** Original DD/BG as Earnest Money Deposit (EMD) should be submitted in a sealed envelope to the office of the The Sr.Manager (Contract Cell), Sagardighi Thermal Power Project P.O: Monigram , P.S.: Sagardighi, District: Murshidabad , West Bengal PIN: 742237 .
- EMD of the successful bidder will be returned after Successful completion of the job duly certified by the controlling officer.
- WBPDCCL reserves the right of forfeiture of Earnest Money deposit in case the tenderer, after opening of tender, withdraws/amends/impairs/derogates/revokes his tender within the validity period or extension thereof.
- No interest will be payable by WBPDCCL on the above Earnest Money.
Earnest Money of unsuccessful tenderers shall be refunded to them after issuance of the confirmed service order to the successful Bidder.
- Govt. organizations are exempted from submission of Earnest Money deposit against submission of acceptable (as per discretion of WBPDCCL) documents.

NSIC/SSI registered units are exempted from deposition of EMD. In case of NSIC/SSI, scanned copy of the latest valid Certificate should be submitted /uploaded in “**Step-I(EMD)**” Cover in lieu of EMD /bid security.

4. Step-II or Cover-II:

Prequalification requirement (PQR) and Techno commercial terms and condition:

Mandatory Document to be uploaded:

- Valid PAN,GST Registration Certificate, IT returns of last financial year(ay 2017-18 or previous year)
- The bidder must be well experienced in Cleaning & House-keeping job of Coal Handling Plant of any Thermal power plant having capacity equal or more than 500 MW (at least one must be of 210 MW or more) during last seven(07) years in the following manners.

The party has to upload following documents as technical credential.

- In single order** – Executing value of work not less than Rs. 2,03,23,600/- per year.
- In two orders** – Executing value of work not less than Rs.1,27,02,000/- per year per order.
- In three orders** – Executing value of work not less than Rs.1,01,61,800/- per year per order.

NB: Extension/ repeat order without discontinuation of work only be treated as one order.

- Financial documents to satisfy the criteria that the average annual turnover not less than **Rs.76,21,400/-** and net worth should be positive.

Note: submission of tender without the above mentioned documents or submission with tampered documents will be rejected.

Techno-Commercial terms and conditions:

Techno-Commercial Bid to be uploaded after seal and signing in each page. No deviation is allowed.

- 5. Other documents to be uploaded:** ESI compliance certificate, Provident Fund Registration Certificate, Audited balance sheet (**with auditor’s signature in each page and membership number**) of last three financial years .

6. Financial Proposal: Step-III, Cover-III

(To be uploaded in “Finance Cover)

The financial proposal should contain the following document in one cover(Finance cover).

Bill of Quantities (BOQ): The bidder is to quote the rate in the space marked for quoting rate in the BOQ.(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder).Bidder must quote for ALL items mentioned in BOQ . BOQ sheet with all cells filled-up must be submitted in Financial Cover. **Non-submission of this sheet under financial cover and partial quoting will lead to rejection of the bid.**

GST as per Govt. rule will be paid extra.

The important dates of bids shall be as per the following schedule:

Last date of downloading of tender paper from web site:- https://wbtenders.gov.in	: 07/09/18 up to 15: 00 hr.
Pre-bid discussion	: 28/08/18 at 15: 30 hr.
Last date of Submission/ Upload of quotation	: 07/09/18 up to 15: 00 hr.
Date of opening bid	: 10/09/18 at 15-30 hr.

In case due to unforeseen reasons the date of submission & opening becomes a holiday or in case of any unavoidable circumstances whatsoever, in that event the same will be opened in the next working day at the same time & venue. The Corporation reserves the right to accept / cancel any or all tenders without assigning any reason



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whatsoever. The WBPDC does not bind itself to accept the lowest tender and qualification of tenderer will be adjudged as per sole discretion of WBPDC authority. The validity of tender will remain effective for 4(four) months from the date of opening of Price-Bid of tender.

Sd/-
(Aloke Datta Roy)
General Manager, SgTPP/WBPDC.