



THE WEST BENGAL POWER DEVELOPMENT CORPORATION. LTD.

(A Govt. of West Bengal Enterprise)
OFFICE OF THE GENERAL MANAGER
SANTALDIH THERMAL POWER STATION
P.O. - SANTALDIH THERMAL PLANT,
DIST. - PURULIA - 723 146.

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NIT No. WBPDCCL/Tend-Adv/CC/13-14/42/STPS

Date: 28.05.2013

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Tender Ref. No.- STPS/CC/Press Tender/CHP(M)/M1-278/13/95

Dt. 20.05.2013

Description of the Work: Annual Contract for the job of cleaning of after Crusher to bunker zone (All conveyor belts & associated areas etc.) of coal handling plant under CHP (Operation) department. STPS for a period of 01 (One) year **as per 'Scope of Work' and 'Terms & Conditions' as stipulated in the main Tender Documents.**

Information To Bidders:

This is a Four Part bidding system containing Earnest Money (Part-I), Qualifying Requirement (Part-II), Techno-Commercial (Part-III) and Price Bid (Part-IV). The same will be received and evaluated by the WBPDCCL, STPS from Technical and Financial point of view to make a selection in the best interest of the WBPDCCL, STPS for the complete work covered under the tender document.

Salient points are mentioned below (details will be available in the main tender document) & the tender papers will be issued to the competent parties only on the basis of fulfillment of these requirement. Issuance of tender documents will not be construed to mean that such bidders are automatically considered qualified for the entire tender process.

1) Earnest Money: The Earnest Money of Rs. 2,00,000.00 (Rupees Two Lac Only) shall be deposited along with tender papers in the form of Bank Draft / Pay Order issued by any reputed Banks (preferably Nationalized Banks) from India in favour of "THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED" payable at Santaldih, Purulia or Kolkata Branch.

2) Contract Period: One Year.

3) Estimated value: Rs.1.0 Crore.

4) Cost of Tender Paper: Rs. 2,000.00 (Rupees Two thousand only).

5) Eligible Criteria:

(A). Must have experience as follows:-

- A1.** The Vendor should have adequately experienced to carry out the subject work. Should have experience in similar job in a thermal power plant CHP having minimum capacity of 200MW or higher. Any post bidding time experience will be ignored & cannot be added as experience.
- A2.** The Vendor should have subject experience jobs for a minimum period of 1(one) year or higher, executed during the period of last 7(seven) years in a thermal power plant of minimum plant capacity of 200MW.
- A3.** The Vendor shall furnish necessary experience certificates / Work order in support of their past experience, as above.
- A4.** The Vendor should have a necessary capacity & infrastructure that may be required for smooth and efficient execution of the subject job.

(B).Financial Capacity: Party should be financially strong enough to carry out the subject job. Audited balance sheet with profit & loss account for the last three years and Bank statement for last one year are to be submitted along with main tender documents in Qualifying Requirements. (i.e. Part – II of 4 part tender)

6) Sale of Tender Paper: Tender Forms will be issued against application of vendors, signed by authorized signatory, along with all relevant supporting documents in support & to establish his competency in the related field. Evaluation of competency will be done as per sole discretion of WBPDCCL based on the documents submitted by the vendors, in line with the interest of WBPDCCL.

Necessary documents (Attested Xerox copy) are to be submitted as per list given below:-

- (a)** Provident Fund Certificate (Not Sub-Code Certificate) allotted by S.R.O. & R.P.F.O
- (b)** P.F. Clearance Certificate,
- (c)** PAN Card,

- (d) VAT Registration Certificate (if applicable),
- (e) Bank Statement of previous year,
- (f) Latest Income Tax Return along with audited balance sheet of last 3 (Three) years,
- (g) Service Tax Registration Certificate,
- (h) Professional Tax Registration Certificate,
- (i) Professional Tax Deposited Challan,
- (j) Documents in support of:-
 - (1) Sound Financial Capability as per point 5 B) above &

- 6.1 : The WBPDCCL reserves the right to cancel / accept the tender in absence of the required documents as per sole discretion of WBPDCCL as deemed fit by the competent authority..
- 6.2 : Legible photocopies of all documents are to be submitted with counter signed by Vendor. Original copies of documents are to be produced on demand.
- 6.3 : The tender, Qualification of bidder (Part-II) shall contain the name, Residential Address, Phone Number, Fax Number of person(s) authorized to sign the tender for future contact.
- 6.4 : Capability of making Labour Payment within 10Th of every month without looking forward for release of bill from F&A Dept., STPS.
- 6.5 : Capability to control the labours with sufficient command and confidence.

7) Pre-Bid Discussion & Site Visit:

All the parties are requested to visit the site before attending the Pre Bid discussion which will be held at the Office of Sr. Manager (M&C), STPS on dt. 13.06.2013 at 15=00 Hrs. to provide any additional information, modification and furnish further clarification, if any, needed on the scope of work and tender documents. Any modification, improvisation or addendum to tender documents resolved in this discussion will also be an integral part of the tender documents. Parties not attending the pre-bid discussion are also liable to abide by the outcome of pre-bid discussion. The outcome of the Pre Bid discussion will be intimated. All the parties are requested to attend the same, otherwise it may be assumed that they have accepted all terms & conditions.

Special Note:

So far the improvisation of the subject work is concerned, which is beneficial to WBDPCL, WBPDCCL reserve the right to alter any term or condition or technical details prior to submission of bid. In that case the same will be intimated in black & white to all the parties, brought the tender paper.

8) Last date of Submission of Complete Tenders and Opening of Part - I & II of the Bids: 20.06.2013 up to 15=00 Hrs. and 20.06.2013 at 15=15 Hrs. respectively.

9) Opening of Tender:

- 9.1 : The tenders shall be opened in presence of representative of the Vendors at the time of date set for opening of tender as specified hereunder or in case any extension has been given thereto on the extended tender opening date and time notified to all the Vendors who have purchased the tender documents. Vendors' authorized representative (up to two persons) may attend the opening.
- 9.2 : The due date and time of opening of E.M.D. & Qualifying Requirement of bidder is after 15=15 Hrs. on 20.06.2013 After opening the main cover, the envelope containing EMD (Part-I) shall be opened first and if EMD of requisite amount in proper mode is found only then Qualifying Requirement (QR) (Part-II) shall be opened.
- 9.3 : Techno - Commercial (Part-III) of tender of those Vendors who will be considered qualified in view of Part-I and Part-II by the WBPDCCL, shall be opened subsequently on dt. 20.06.2013 or at a later date. The due date and time for opening of Techno - Commercial part shall be duly intimated.
- 9.4 : Price Bid (Part-IV) of tender of those Vendors who will satisfy qualifying requirements and who will accept technical and commercial terms & conditions of this tender shall be opened subsequently on dt. 20.06.2013 or at a later date. The due date & time of opening of price bid will be duly intimated.

10) Evaluation of Tender:

- 10.1 : Issuance of tender documents will not mean that such Vendors are automatically considered qualified for the entire tender process.
- 10.2 : The WBPDCCL reserves the right to itself to accept any tender or reject any or all tenders or cancel / withdraw the invitation for tender without assigning any reason for such decision. Such decision by the WBPDCCL shall not be subject to question by any Vendor and the WBPDCCL shall bear no liability consequent upon such decision and the Vendor shall have no claim in this regard against the WBPDCCL.
- 10.3 : Evaluation by the WBPDCCL shall be based on the information and documentary evidence submitted by the Vendor in response to the tender documents. The requirements as stipulated in the tender notice and documents are the minimum and the WBPDCCL has the right to request for additional information. The WBPDCCL reserves its right to reject any tender, if in the opinion of the WBPDCCL the qualification data / documentary evidence submitted by the Vendor is incomplete or Vendor is found not qualified to satisfactorily perform the work. The WBPDCCL reserve the right to reject any tender if the Vendor is found to be disqualified by giving incorrect and / or false information.
- 10.4 : The WBPDCCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one Vendor and also reserves the right to reject any or all tender or cancel the tender without assigning any reason whatsoever.
- 10.5 : Notwithstanding, anything stated above or elsewhere, the WBPDCCL reserves the right to asses the capability and capacity of the Vendor, should the circumstances warrant such assessment in the overall interest of the WBPDCCL.

11) Sale of Tender Document: 28.05.2013 to 06.06.2013 up to 15=00Hrs.

*Tenders Forms can be obtained from Office of the Sr. Manager (M&C), STPS against written application to Sr. Manager (M&C) on any working day, between **11=00** hrs. and **15=00** hrs except Saturday (upto 12=hrs), after depositing cost of tender documents at cash counter, S.T.P.S. by cash/DD in favour of WBPDCCL only. Any query regarding the tender paper may be clarified from P.K. Mallick, Sr. Manager (M&C)-9432021001*

(S.Maity)
GENERAL MANAGER
SANTALDIH THERMAL POWER STATION, WBPDCCL

Copy forwarded for inf. and necessary action to attain on Pre-Bid Discussion on 12.03.2013:-

- 1) The DGM (Utility), STPS.
- 2) The Sr. Manager (M) Utility, STPS.
- 3) The Sr. Manager (F&A), STPS.
- 4) The Manager (HR&A), STPS

(P.K.Mallick)
Sr. Manager (M&C)