

**The West Bengal Power Development Corporation Limited
(A Government of West Bengal Undertaking)
Bidyut Unnayan Bhawan, 3/C LA Block, Sector – III, Salt Lake City
Kolkata – 700 098**

NIT No.: WBPDC/Adv-Tend-CC/13-14/186/1/Corp

Date: 28.01.2014

Sealed tenders are invited from experienced parties in four step bidding system. Part-I: Earnest Money, Part-II: Qualifying requirement, Part-III: Techno-commercial bid and Part-IV: Price bid.

Job description: Quantity materialization & quality control, loading supervision, dispatches with escort etc. for indigenous coal including logistic control & Monitoring of Movement of rakes from **Mahanadi Coalfields Limited** to different Power Stations of WBPDC. Tender papers will be available through written application to the General Manager (FM) at the above address against deposition of Rs. 5,000/- (Five Thousand only) for each tender in cash/demand draft drawn in favour of The West Bengal Power Development Corporation Limited payable at Kolkata.

Tender shall be submitted as under:

a. First Part Bid coverage:

Cover I – Bid Guarantee / EMD in the form of receipt/demand draft in favour of The West Bengal Power Development Corporation Limited, payable at Kolkata.

b. Second Part Bid coverage

Cover II – Documents certifying qualification in three copies. Original documents for submitted photocopies have to be produced during verification.

c. Third Part Bid coverage

Cover III – Techno commercial offer without price and acceptance to all the terms and conditions specified in the tender.

d. Fourth Part Bid coverage

Cover –IV – Price bid

All the covers as mentioned above shall be individually sealed and superscribed as indicated a, b, c, d and should be enclosed in main cover duly sealed and superscribed as:

“Tender for escort service for WBPDC from.....” against paper tender no..... containing Cover I, Cover II, Cover III, and Cover IV in block letters.

1. Issue of Tender - The tender papers will be available from **30.01.2014 to 07.02.2014** from **11:00 hrs to 15:00 hrs** (except Public Holidays and Sunday) from the office of the Deputy General Manager (Fuel Management), WBPDC, Bidyut Unnayan Bhawan, 3rd Floor, 3/C, LA Block, Sector –III, Salt Lake City, Kolkata – 700 098. On written request, the document/s shall be issued against deposition of **Rs. 5,000/- (Rupees Five thousand only)** for each tender.

2. Pre-bid queries - Submission of pre-bid queries on or before **11.02.2014**.

3. Pre-bid discussion – Pre-bid meeting will be held at Corporate office of the WBPDC on **14.02.2014 at 11:00 hrs**, the queries submitted by the party(s) will be discussed. MoM of the meeting will be a part of the tender which has to be followed by all the bidders irrespective of their participation in the pre-bid discussion.

4. Submission of tender –Tender containing all Steps (Part-I, II, III & IV) to be submitted at the office of Deputy General Manager (Fuel Management), WBPDC, Bidyut Unnayan Bhawan, 3rd Floor, 3/C, LA Block, Sector –III, Salt Lake City, Kolkata – 700 098 within **11:00 hrs of 26.02.2014** in a single envelope super scribing the tender no, description and date of opening. Part I and Part-II will be opened on the same date **(26.02.2014) at 12:00 hrs**. After scrutinizing part I & II, part III & part IV will be opened subsequently. The date of opening part III & part IV would be intimated in due course. No tender will be accepted by post.

5. QUALIFYING REQUIREMENTS:

a)	<p>i) The bidder should have experience in quantity materialization, quality control supervision of loading, monitoring of movement by railways from loading point till destination and shortage minimization of indigenous coal by rail. The bidder should submit all relevant documents including Work Order Copies supported by successful Execution Certificates from appropriate authority/ controlling officers of the job in support of the experience. The bidder having no experience with railways will not be considered. Bids by joint venture /consortium of companies will not be considered.</p> <p>The bidder’s execution of work as aforesaid should be from collieries/sidings of Coal India Limited subsidiaries on behalf of any State Electricity Board /State Electricity Companies / Central Electricity Companies/ Utilities of State or Central Sector Undertakings (PSUs)/ Utilities of State or Central Sector Enterprises (PSEs)/ Private Power Utilities as their coal handling agent.</p> <p>The bidder should have sufficient work strength / employee strength in the respective field of work. Declaration in the letter head of the bidder indicating that the bidder has sufficient employee strength to seamlessly execute the contract should be submitted. The handling agent should also submit latest employee list along with their PF account details/PF account numbers.</p> <p>ii) The bidder should have executed the work as per the scope indicated in Clause 5a(i) in one contract of Rs.8.0 crore Or two contracts of Rs.5.0 crore each Or three contracts of Rs.4.0 crore each during the last seven years ending last day of month previous to the one in which applications are invited.</p>
b)	Experience certificate for jobs at Clause 5(a)(ii) has to be obtained from end user of coal and experience as a sub-contractor will not be considered.
c)	Net Worth of the bidder as on the last day of the preceding financial year shall be positive in A/c. The bidder should submit Net Worth Certificates issued by a Chartered Accountant.
d)	The bidder should have an average annual financial turnover during the last three years, ending 31 st March 2013 should be at least Rs. 3.1 (Three and decimal one) Crore
e)	The bidder should submit photocopies of Income Tax Returns for three financial years (2010-11, 2011-12, and 2012-13).
f)	The bidder should be capable to keep the validity of offer for at least 180 days from the date of opening of price bid of the tender. A declaration of validity of the bid has to be submitted.

Note: - Bidders having no work experience with Railways or CIL subsidiaries will not be Considered.

- Bids by joint venture/Consortium of companies/Co-operatives will not be considered.
- WBPDCCL reserves the right to seek additional documents in respect to the documents already submitted in support of qualifying requirements from the bidder. Failure to furnish such additional documents within the time permitted by WBPDCCL will deem the bid as incomplete and the bid will become liable of rejection. WBPDCCL also reserves the right to seek written clarification from the bidder and other appropriate authority in reference to the documents submitted by the bidder in support of qualifying requirements. A bidder, whose documents remain incomplete or ambiguous resulting in failure to fulfill the qualifying requirements, will not qualify.
- - The bidder should set up his own full-fledged office equipped with computers (including e-mail facilities), fax, telephone etc. at Kolkata and also have communication facilities at coal fields for day to day communication. List of established offices of the bidder with address and contact numbers should be submitted. If the bidder does not have an establishment at Kolkata, a declaration in the letter head of the bidder stating that he is willing to set up an office needs to be submitted.

Experience of the following jobs will not be considered as“coal handling experience”:

- Transportation of coal by road
- Operation and maintenance of coal handling equipments like coal washery, crushers, coal hoppers, conveying systems etc.
- Sampling and analysis of coal
- Stevedoring and port operations
- Transportation of coal by rail-sea mode

6. Rs 20 (Twenty) lakh has to be deposited in the form of **Bank Draft** drawn in favour of The West Bengal Power Development Corporation Limited, payable at Kolkata or **Rs 40 (Forty) lakh** in the form of **Bank Guarantee** from any Nationalized Bank / Scheduled Bank (**As per Annexure IV and VII**) **valid for at least 180 days** from the date of opening of tender. Without submission of EMD, the bid will be rejected.

For successful L1 bidder the EMD will be released without interest after submission of the security deposit.

The Earnest money of unsuccessful bidder shall be released in due course of time without any interest but may be forfeited at the sole discretion of The WBPDCCL. Details of conditions of forfeiture are enumerated in tender documents. The unsuccessful bidder must submit a written request for EMD release.

The bidders have to show the original documents in support at the time of verification.

7. The tender papers are not transferable.

8. The WBPDCCL also reserves right to accept/cancel the tender/tenders without assigning any reason whatsoever.

All other terms and conditions are available in the tender documents.