

THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED

[A Government of West Bengal Enterprise]



P.O. BkTPP, Dt. Birbhum, Pin: 731104
Telephone: 03462-220201,202,215 Fax: 03462-220214,220751
E-mail: contact @ wbpdcclbktpps.co.in

Ref.: NIT No.: WBPDCCL/Tend-Adv/PR/12-13/101/BkTPP

Dated: 11/10/2012

Ref. No: BKSRR/GM/MPCC/Tend-Adv/23/ 2131

Dated: 31.10.2012

Sub: Tender Notice for Annual Maintenance Contract for Operation & Maintenance of Various Machines at Workshop, BkTPP

Bakreswar Thermal Power Project (BkTPP) invites 4-part Techno-commercial [Part I – Bid Guarantee (EMD), Part II- Pre bid qualification, Part III- Techno commercial offer, Part IV- price offer] offer for undertaking the Annual Maintenance Contract for Operatrion & Maintenance of Various Machines at BkTPP Workshop.

- (1) **Issue of Tender Document:** The tender document shall be available from the **Contract Cell, Technical Building (4th floor), BkTPP** from 09:00 Hrs. to 11:30 Hrs. and 15:00 Hrs. to 17:00 Hrs. except Holidays & Sundays. **For collection of tender paper, the agency must send their authorized person with office stamp/seal.**
- (2) **Cost of Tender Document :** The tender document shall be issued against submission of non-refundable **Demand Draft/Pay order amounting Rs.500.00** (Rupees five hundred) only **drawn in favour of “The West Bengal Power Development Corporation Ltd ” payable at any Nationalized Bank at Suri or United Bank of India, Bk.T.P.P.** Tender paper shall not be issued against cash / cheque / money order or by post.
- (3) **Sale of Tender Document: Up to 12.11.2012.**
- (4) **The last date & time of purchase of tender paper: 12.11.2012 up to 17:00 Hrs.**
- (5) **Pre-bid discussion: On 16.11.2012 at 15:30 Hrs at the Technical Bldg., BkTPP**
- (6) **The last date & time of submission of Bid: 19.11.2012 Up to 15:00 Hrs.**
- (7) **Time of submission of Bid: After pre-Bid Discussion the Tender Bid will be allowed to be submitted on every working day from 09:00 to 11:30 hrs and 14:30 to 17:00 hrs(Except for Last date of submission, Submission time for last day is -09:00 hrs to 11:30 hrs and 14:30 hrs to 15:00 hrs.)**
- (8) **The date & time of opening of part- I, II & III of the Bid: 05.11.2012 after 15:30 Hrs at Contract Cell, Technical Building, (4th floor), Bakreswar Thermal Power Project.**
- (9) **If all the above mentioned fixed up date & time fall on a holiday/festival or any sudden declared holiday then the dates will be shifted to the next working day.**
- (10) **However WBPDCCL authority reserves the right to change any or all the above fixed date or cancel the NIT at any moment at their own discretion.**
- (11) **The date & time of opening of price bid will be intimated in due course to the Techno-commercially successful bidder.**
- (12) **The Bid Guarantee is to be submitted along with the bid in the form of Demand Draft/Pay order amounting Rs. 10,000.00 (Rupees Ten Thousand) only drawn in favour of “The West Bengal Power Development Corporation Ltd ” payable at any Nationalized Bank at suri or United Bank of India, Bk.T.P.P.** The Bid Guarantee of unsuccessful bidder shall be released in due course of time without any interest but may be forfeited at the sole discretion of WBPDCCL in case of submission of any false document in support of technical or financial credential or Hr related matter of the bidder. However, necessary relaxation in the in the Bid Guarantee amount may be allowed to the bidder, if they are governed by any particular Circular/Administrative order for a defined period, coverable within the scope of the contract, on production of supporting documents. Original Order of relaxation is to be shown if required.

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- (13) Acceptance of offers is subject to submission of valid Professional tax clearance certificate [up to date], Income Tax PAN No, Service Tax registration No, PF code etc. along with the offer. Sales tax clearance certificate/VAT [up to date] is to be submitted if applicable.
- (14) **Before preparing the tender for final submission, the agencies must collect all relevant information from the Sr. Manager (HR&A), BkTPP regarding procedure of deployment of manpower, prevailing wages of unskilled manpower at BkTPP, Provident Fund, Workmen's Compensatory Insurance, Labour License and all other stipulated Rules & Regulations under the Factories act - 1948 & rules frame under Contract Labour (R&A) 1970 & rules framed there under, Minimum Wages act and other statutes applicable including Rules and Regulations connected thereto.**
- (15) **The interested agencies may inspect the site & satisfy themselves before submission of tenders. The bidder must confirm in written while submitting the tender that he has quoted rates understanding the scope & area of work, all terms and conditions of tender documents, mode of deployment of manpower at BkTPP, actual site conditions & other related aspects. Deviation in any respect, expressed anywhere in the four part bid document, will not be accepted.**
- (16) **Qualification of the Bidder :** The tender is open to any single Bidder who is a well established and reputed company meeting the following requirements :
- a) **Commissioning & Maintenance Experience:**
- i) The Bidder must have experience in operation & maintenance of the machines (as in the list & Scope of work) in any large workshop of any industry or must have same type of workshop/installation and capable of performing jobs by using similar types of machines.
- ii) Proof of previous experience, details of installation/workshop with equipments details and copy of jobs of performed from reputed industries are to be submitted along with the offer. Experience of similar nature of jobs with single order value of Rs 1, 95,000.00 or total order value of Rs 10, 00,000.00 within a financial year with at least one order value must be than Rs 75,000.00 or more to be attached with the Offer.
- b) **Financial ability:**
- The bidder should have adequate financial stability i.e. annual turnover shall be more than Rs. 1,95,000.00 (Rs One Lacs and ninety five thousand only) and net worth not less than Rs. 65,000.00 (Rs Sixty five Thousand only) in any of the last three years. The copy of audited accounts with report for last two consecutive years has to be furnished along with the offer.**
- (17) **Price to be quoted :**
- The bidder must quote total lumpsum contract price for undertaking the Annual Maintenance Contract for Operation & Maintenance of Various Machines at Workshop, BkTPP on net & firm basis as per the scope of work detailed in the tender document. However Price break-up in support of same showing the cost considered for Labour Cost, Accommodation, Consumables, Tools & Tackles, , overhead and profit and all other implements necessary for carrying out the job shall be submitted. Service tax will be paid extra at applicable rate on submission of pertinent documents. No escalation of rates whatsoever will be permitted due to increase in material cost and other reasons. The total contract value **will remain net & firm for the total contract period including the extension period.** However, at any point of time, if it is observed that the wages of your worker falls below the Minimum wages, the difference of such minimum wages including corresponding/applicable statutory benefits thereon will be reimbursed to you for compliance of Minimum wages Act for your said workers only.
- Again, any escalation in Labour Cost in the form of MOS/Agreement during the tenure of contract will be compensated in respective of those workers only who are under the purview of MOS/Agreement. Any conditional bidding will make the bid liable to cancellation.

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- (18) **Period of contract:** The period of contract shall be 01 (One) years from the actual date of commencement of work at site. Order may be extended for six (06) months at the same rate and terms and conditions at the sole discretion of the WBPDCCL authority.
- (19) **Consumables, Tools & tackles etc required for work:** For maintenance jobs, the agency has to provide tool & tackles etc .All required consumables like cotton waste, cleaning solvent, diesel, petrol, kerosene for O&M jobs are to be provided by the contractor. WBPDCCL will provide spares. cutting tools, drill bit, Milling Cutter, hacksaw blade, Lube oil, grease, electrodes etc.
- (20) Apart from above following stipulations are to be adhered to :-
- ◆ Tender papers are not transferable.
 - ◆ Any offer without aforesaid bid guarantee shall not be considered
 - ◆ Any offer received after the last date & time stipulated in this notice shall not be considered.
 - ◆ WBPDCCL reserves the right to cancel the Tender Process without showing any reason or may reject any or all tenders at its discretion without showing any reason.
 - ◆ WBPDCCL is not necessarily bound to accept the lowest offer
 - ◆ Issuance of tender paper will not ascertain the qualification of the Bidder.
 - ◆ Minutes of Pre-bid discussion will be treated as a part of Tender Documents.
 - ◆ Minutes of Pre-bid discussion is to be signed by the attending authorized representative of the bidder.
 - ◆ Any offer at any stage of evaluation may be rejected and the Bid Guarantee shall be forfeited at the sole discretion of WBPDCCL in case of submission of any false document in support of credential [financial or technical] of the bidder.
 - ◆ No deviation is allowed in respect of any terms & conditions detailed above and appended in the tender paper.
 - ◆ Any tender having such deviation expressed anywhere in the bid may be liable for rejection.
 - ◆ Jurisdiction regarding this contract is limited to state of West Bengal as per provision of statutes.
 - ◆ Offer as a whole [Techno-commercial & price bid] should be prepared with due consideration of bid documents.

Encl:

- (1) **Annexure-I: Price List (To be Quoted by Bidder)**
- (2) **Annexure-II: Scope of Work.**
- (3) **Annexure-III: General Terms and Conditions of Tender.**
- (4) **Annexure-IV: General Terms and Conditions of Contract.**
- (5) **Annexure-V: Special Terms and Conditions.**
- (6) **Annexure-VI: Statutory safety rules and regulations.**
- (7) **Format-I: Particulars of Contractor.**
- (8) **Format-II: Statement of PF to be submitted with monthly Bills.**